

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JULY 31, 2020 AT 10:30 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA



IMPORTANT NOTICE This meeting will be conducted via videoconferencing and in person at 723 S. Lewis Street. The meeting will be available to watch via the following videoconferencing link:

<https://us02web.zoom.us/j/82379438903?pwd=MU9ldG56SVZEWkE3RXFyRGtsK0FLQT09>

Notice regarding Public Comment Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Committee at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at <http://stillwater.org/page/home/government/mayor-city-council/meetings-agendas-minutes/online-request-to-speak-at-city-council> or via the form found in the lobby outside the City Council chambers prior to meetings. **Request to speak forms must be received by 10:00 a.m. on July 20, 2020.**

Room 1122B will be open to the public, although the some presenters will be participating from remote locations that will be visible and audible on video screens located inside the room. **Persons entering City Hall are required to wear a face covering.** Persons who have signed up to speak may address the Committee from a podium located inside the Council Hearing Room, or may do so from a remote location by logging into the Zoom meeting at the appropriate time. Login information to participate via videoconference will be provided prior to the meeting via an email invitation. Those who want to participate via telephone may call 742.8209.

NOTE: Should a connection with any one of the meeting participants present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting

**SPECIAL MEETING MINUTES
STILLWATER (RE) INVESTMENT PLAN
(DOWNTOWN/CAMPUS LINK PROJECT PLAN) IMPLEMENTATION POLICY COMMITTEE**

AUGUST 3, 2020

11:00 a.m. – 1:00 p.m.

Room 1122B

Stillwater Municipal Building

723 S Lewis Street

Stillwater, OK 74074

COMMITTEE MEMBERS

Chair Jeremy Bale
John Killam
Doug Major
Chris Reding

METHOD OF PARTICIPATION

IN PERSON-Room 1122B
IN PERSON-Room 1122B
IN PERSON-Room 1122B
IN PERSON-Room 1122B

Mark Blakeman
Marc Moore
Sara Siems

IN PERSON-Room 1122B
IN PERSON-Room 1122B
IN PERSON-Room 1122B

Dan Batchelor
Lisa Harden

Videoconference
Videoconference

All members of the Committee were present.

Others present: City Manager Norman McNickle, Deputy City Melissa Reames, Assistant City Manager Paula Dennison, Assistant to the City Manager/Deputy City Clerk Patti Osmus

1. Call Meeting to Order

Chair Bale called the meeting to order at 11:02 a.m. General Orders

The Committee will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	<p>Approve meeting minutes of May 20, 2019 & July 20, 2020 Motion by Killam, second by Reding, to approve the May 20, 2019 and July 20, 2020 minutes as presented.</p> <p>ROLL CALL: BALE-YEA, MAJOR-YEA, BLAKEMAN-YEA, KILLAM-YEA, MOORE-YEA, SIEMS-YEA. MOTION CARRIED WITH SIX YEA VOTES</p>	
b.	<p>Approve Framework for Development Finance Assistance</p> <ul style="list-style-type: none">I. General framework criteriaII. Definition of investment under general project improvementsIII. Percentages of hard costsIV. Percentages for additional assistanceV. Cap on small business enhancementsVI. Definition of development costsVII. Percentages of total development costsVIII. Definition of substantial expansion <p>Discussion of the above items resulted in some recommended wordsmithing for clarification. The Framework document will be added to the Implementation Guide as an appendix. The revised document will be brought back to the Committee at its August 17, 2020 meeting for a decision on when to present to SEDA.</p> <p>Motion by Major, second by Siems to approve the Implementation Guide and Framework for Development Finance Assistance with changes as discussed today.</p> <p>ROLL CALL: BALE-YEA, MAJOR-YEA, BLAKEMAN-YEA, KILLAM-YEA, MOORE-YEA, SIEMS-YEA. MOTION CARRIED WITH SIX YEA VOTES</p>	Chair Bale Melissa Reames
c.	Approve Application for Assistance in Development Financing and Workflow	Chair Bale Melissa Reames

	Major suggested this document be considered at the next meeting for review and Committee members agreed.	
d.	<p>Authorize presentation of Framework for Development Finance Assistance and Application for Assistance in Development Financing and Workflow to Stillwater Economic Development Authority at August 17, 2020 meeting</p> <p>Consensus of the Committee was to wait until the next meeting to address this item.</p>	Chair Bale

4. Public Comment

Public comment is limited to items of business listed on the meeting agenda.

J. Bryson Baker of Everyman thanked the Committee for taking its time in finalizing the guidelines and he looks forward to the review of his proposed project in the future.

5. Adjourn

Motion by Killam and second by Major to adjourn the August 3, 2020 meeting.

ROLL CALL: BALE-YEA, MAJOR-YEA, BLAKEMAN-YEA, KILLAM-YEA, MOORE-YEA, SIEMS-YEA. MOTION CARRIED WITH SIX YEA VOTES

The meeting was adjourned at 1:00 p.m.

JEREMY BALE
CHAIR

PATTI OSMUS
DEPUTY CLERK TO BOARD