

**FIRST MEETING OF THE
STILLWATER DOWNTOWN/CAMPUS LINK PROJECT PLAN
REVIEW COMMITTEE**

Thursday, October 5, 2017 at 5:30 p.m.

***Room 2073**

Stillwater Municipal Building
723 S. Lewis Street
Stillwater, Oklahoma

MINUTES

1. Welcome and Call to Order
Meeting was called to order at 5:35 pm by Chair Will Joyce.

2. Statement of Compliance with Oklahoma Open Meeting Law
City Attorney John Dorman reported that the notice was properly posted and the committee is in compliance. Mr. Dorman informed the committee that it is subject to the open meetings act.

3. Introduction of Members and Roll Call
Members present:
Dr. Doug Major – Superintendent of Meridian Technology Center
Kent Bradley – Payne County Commission (Commissioner Bradley filled in for Chris Reding starting at 5:40 pm)
Kelli Rader – Payne County Health Department
Dr. Marc Moore – Superintendent of Stillwater Public Schools
Will Joyce – Stillwater City Council
Mike Buchert – City of Stillwater Planning Commission

Others present:
Melissa Reames – Chief Financial Officer
John Dorman – City Attorney
Norman McNickle – City Manager
Paula Dennison – Development Services Director
Dan Batchelor – Center for Economic Development Law

Chair Joyce welcomed the group and presented the City Council initiative to encourage development.

4. Designation of Melissa Reames as Secretary and Assistant to Chairperson
The Chair designated Melissa Reames as Secretary and Assistant to the Chair.

5. Discussion on the Oklahoma Local Development Act, the Role of the Review Committee, and Overview of Proposed Project Plan
Dan Batchelor gave a presentation addressing the following items:
 - **Purpose of organizational meeting**
 - **The state of Oklahoma as a designated enterprise zone**
 - **Slow rate of growth in Stillwater.****Superintendent Major commented on the following:**
 - **Batchelor growth rates and assessor growth rates need to be reconciled**

- Boundaries of the proposed area were questioned
- % of TIF collections for Meridian similar to the proposed % for Stillwater Public Schools

Superintendent Marc Moore commented on the following:

- The effect of TIF on existing sinking fund requirements
- TIF limits debt cap for schools in the proposed area
- Blighted areas and “but for incentives”
- Need for timely posting of agendas to committee members

6. Submission of Chairperson’s list of seven names for At-Large Members.

Chair Joyce submitted the following names for consideration:

Jerod Millirons – Iron Monk Brewery

Dustin MacDonald – Chris’ University Spirit

Matt Streeter – Financial Advisor

Shannon Williams – Greige Goods

Alex Evers – Stillwater Martial Arts

Matt Keys – Keys Construction

Jeremy Bale – Kicker/Aspen Fountain Square

7. Discussion, consideration, and possible action to select three At-Large Members (from the list of seven names submitted by the Chairperson) to the Stillwater Downtown/Campus Link Project Plan Review Committee (at least one of whom is a representative of the business community in the City) selected by the other Review Committee members

Bradley moved and Buchert seconded the appointment of Matt Keys.

After discussion, Bradley withdrew his motion. No vote was taken.

Chair Joyce will obtain information regarding the following from potential at-large members and Reames will email the responses to committee members:

- Current occupation and a brief career background
- Present or past civic involvement including boards, volunteering, etc.
- Prior experience on public boards or planning committees
- Business or property owned within the proposed project area (a map is attached).
- Why interested on serving on the review committee

A meeting to appoint three at-large members will be held Wednesday, October 11, 2017 at 8am in room 2073 of City Hall.

8. Comments/Questions from Committee Members, Staff, and Citizens.

Superintendent Major requested a copy of Batchelor’s presentation.

9. Future Meetings Schedule.

- **Wednesday, October 11, 2017, 8 am, Room 2073 of City Hall**
- **Thursday, October 12, 2017, 5:30 pm, Room 2073 of City Hall**
- **Monday, October 23, 2017, 5:30 pm, Room 2073 of City Hall.**

10. Adjournment.

Buchert moved to adjourn, Bradley seconded.

Major – yea, Bradley – yea, Rader – yea, Moore – yea, Joyce – yea, Buchert – yea. Motion carried with six yea votes. Meeting adjourned at 7:01 pm.