

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED SEPTEMBER 29, 2021 AT 2:10 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
OCTOBER 4, 2021**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR ALANE ZANNOTTI
COUNCILORS JOHN WEDLAKE, AMY DZIALOWSKI AND CHRISTIE HAWKINS**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

- a. Fire Protection Week, October 3-9, 2021

Mayor Joyce read the proclamation and declared October 3-9, 2021 as Fire Prevention Week in the City of Stillwater, Oklahoma. The 2021 Fire Prevention Week theme "Learn the Sounds of Fire Safety," effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms. Deputy Fire Marshal Thomas Tharp and mascot Sparky accepted the proclamation.

4. CONSENT DOCKET

- a. Approve regular meeting minutes of September 20, 2021, study session minutes of September 27, 2021, and executive session minutes of September 20, 2021
- b. Accept public art selection committee recommendation of Interlaced as the gateway piece for the corner of 6th Avenue and Western Road
- c. Authorize payment, accept warranty deed and easement documents, and authorize the Mayor to execute the closing and easement documents for 903 N Perkins Road as related to the ODOT and City of Stillwater Perkins Road project
- d. Approve budget amendments transferring \$356,000 into the Capital Fund from Stillwater Utilities Authority for the purchase of IT equipment and appropriating \$712,000 for the purchase
- e. Approve purchase of IT equipment from Dell Technologies in an amount not to exceed \$712,000 and authorize City Manager to sign related documents

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

- a. Receive public comment regarding a request from Stillwater Medical Center to close the utility easement on property addressed as 5200 W 6th Avenue.

Planning Manager Linc Gross stated that the applicant requests closing the utility easement located on the property addressed as 5200 W. 6th Avenue. The applicant proposes to abandon an existing dead end water line, which will require closing of the utility easement.

Mayor Joyce opened the public hearing.

Stephen Gose, Gose & Associates, spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE CLOSING THE REQUESTED UTILITY EASEMENT ON PROPERTY ADDRESSED AS 5200 W 6TH AVENUE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Receive public comment regarding a request for a Specific Use Permit for a medical marijuana dispensary for property located at 911 ½ S Main Street

Planning Manager Linc Gross stated that the applicant requests review and approval of a Specific Use Permit to allow a medical marijuana dispensary use at property addressed as 911 ½ S. Main Street.

Mayor Joyce opened the public hearing.

Matthew Koontz, the applicant, spoke on his behalf.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval of this SUP 3-0.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION AND APPROVE THE SPECIFIC USE PERMIT FOR THE PROPERTY LOCATED AT 911½ S. MAIN STREET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-NAY, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-ONE. MOTION CARRIED WITH FOUR YEA VOTES TO ONE NAY VOTE.

8. GENERAL ORDERS

- a. Authorize staff to apply for an American Rescue Plan planning grant in the amount of \$500,000

Special Projects Director John McClenny reported that the American Rescue Plan Build Back Better Grant is a potential funding source for the Kaw Pipeline project. Phase I is a \$500,000 planning grant and Phase II will be for a construction grant of \$25 million to \$100 million. Mr. McClenny stated that staff is seeking approval to apply for a Phase I planning grant under this program. The planning grant will accomplish the following:

- development of a regional coalition of existing and potential partners benefited by the project and defined partner roles and responsibilities;
- determine the economic development potential of the project; and
- plan for grant and project administration needs and sources of matching funding if needed.

Mr. McClenny stated that the Phase I planning grant is 100% federally funded.

The Phase II grant is 80% to 100% federally funded depending on a variety of factors as determined on a case-by-case basis:

- applicant's effective taxing or borrowing capacity;
- economic impact of the coronavirus on the region; and
- relative economic distress of the region.

Mr. McClenny stated that in-kind service is allowable as a match.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR HAWKINS TO AUTHORIZE STAFF TO PROCEED WITH AN AMERICAN RESCUE PLAN BUILD BACK BETTER PHASE I PLANNING GRANT APPLICATION.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. COVID-19 update

Communications Director Dawn Jones gave an update on the vaccination incentive program titled Sleeves Up Stillwater. She thanked Stillwater Medical Center, Stillwater Chamber of Commerce and Visit Stillwater for their joint efforts in coordinating this vaccine incentive with the City. Ms. Jones said that the Payne County Health Department reported that 2,200 vaccines were given during this campaign. She thanked OSU, Stillwater Public Schools and Meridian Technology Center for hosting vaccine clinics during this time.

Mayor Joyce stated that cases are trending down but that the Stillwater Medical Center ICU is still full so he encouraged citizens to get vaccinated and to wear masks in crowded places.

9. RESOLUTIONS

- a. Resolution No. CC-2021-33: A resolution authorizing officers of the Stillwater Police Department to serve as law enforcement officers for the Payne County Sheriff's Office or the Oklahoma Highway Patrol**

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2021-33 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. ORDINANCES

- a. Second Reading**

Ordinance No. 3482: An ordinance rezoning a tract of land located at 522 North Perkins Road from CS, Commercial Shopping to CG, Commercial General District

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR WEDLAKE TO ADOPT ORDINANCE NO. 3482 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-NAY, HAWKINS-YEA. NAY-ONE. MOTION CARRIED WITH FOUR YEA VOTES TO ONE NAY VOTE.

11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Norman McNickle stated that the City would like to thank Visit Stillwater, the Stillwater Chamber of Commerce, Stillwater Fire Department, Stillwater Police Department, Life Net, Oklahoma State University and all of the local businesses who help make Healthcare Professional Appreciation Week possible. All these entities are such valuable partners and the City could not have done it without them.
- c. Miscellaneous items from the City Council:
 - Councilor Hawkins stated that the in-person TIME Projects community meetings have ended, but it's not too late to share your ideas. Citizens can share their input on a variety of City projects any time by visiting speakup.stillwater.org.
 - Vice Mayor Zannotti stated it's Fire Prevention Week. The theme chosen by the National Fire Protection Association for this year is "learn the sounds of fire safety." Don't ignore the signals. If the smoke detector is chirping, it's time to change the batteries or install a new alarm.
 - Councilor Wedlake announced that the Stillwater Public Library is hosting a flu and COVID-19 shots clinic on October 12 from 10:00 a.m. to 6:00 p.m. Drop by the library to receive a free flu shot or COVID-19 vaccine from the Payne County Health Department. All attendees will be required to wear a mask.
 - Councilor Dzialowski announced that Panera Bread has invited the Stillwater Police Department to join them for "National Coffee with a Cop Day" on Wednesday, October 6. Stop by Panera Bread between 7:30 and 9:30 a.m. to have a cup of coffee and take a few minutes to get to know your neighborhood officers and community partners.
 - Mayor Joyce reported that FEMA's National Flood Insurance Program will implement the use of a new tool called "Risk Rating 2.0" to determine insurance premiums for new flood insurance policies beginning on October 1, 2021. This tool will use multiple factors, such as proximity to flooding source and the replacement value of your home to determine policy premiums. To find out how this tool will affect your flood insurance premiums, contact your insurance agent.
- i. Discussion about scheduling items for future meetings.

12. QUESTIONS & INQUIRIES

None.

13. ADJOURN

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR DZIALOWSKI TO ADJOURN THE OCTOBER 4, 2021 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The October 4, 2021 regular meeting of the Stillwater City Council adjourned at 6:00 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK