



REPORT TO: CITY COUNCIL

MEETING DATE: SEPT 13, 2021

Agenda Item:	8e. CC-21-173
Background / Issue:	<ul style="list-style-type: none"> • In 1975-76, Stillwater Urban Renewal Authority deeded lots 7, 8, and 9 in block 5, Duncan’s Addition near Ramsey and 11th Avenue to the City of Stillwater. • Stillwater Housing Authority began maintenance of the property in 2012 with the understanding that the property belonged to the Housing Authority. • Once the Housing Authority began looking into developing the property for low income housing, it was discovered that the City of Stillwater still owns the property. • On June 21, 2021, City Council approved the transfer of property to the Stillwater Housing Authority; however, when the parties were finalizing the contract documents, Stillwater Housing Authority requested the property be transferred in the name of its related entity Stillwater Housing Development Corporation, which is a non-profit corporation formed as an instrumentality of the Authority. Because this is a separate entity, your approval is required again to finalize this transfer.
Proposal/Solution:	<ul style="list-style-type: none"> • Transfer the property to the Stillwater Housing Development Corporation
Strategic Plan Alignment:	#5 Unique Culture: To cultivate partnerships that enhance the unique culture of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy and business atmosphere.
Recommended Action/Motion:	Motion to approve the transfer of lots 7, 8, and 9 in block 5 of Duncan’s Addition to the Stillwater Housing Development Corporation and authorize Mayor to sign the transfer documents.
Prepared By:	John McClenny, Special Projects
Submitted By:	Norman McNickle, City Manager
Attachment(s):	<ul style="list-style-type: none"> • Letter from Stillwater Housing Authority • Transfer documents • Copies of deeds • Property map