



MEMORANDUM

DATE: August 16, 2021
HEARING DATE: October 4, 2021
TO: Stillwater City Council
FROM: Lanc Gross, Planning Manager
SUBJECT: Closing of a utility easement at 5200 W. 6th Avenue

Staff received a request to close the east 114-feet of the utility easement at 5200 W. 6th Avenue. This request will remove the utility easement while allowing for construction of a new commercial addition. There are abandoned public utilities within the easement to be closed.

Per Stillwater City Code Section 23.60, the City Council must set a date for the consideration of a closing request. The fixed date must be a minimum of 30-days in advance in order for the proper notification to be met. Staff recommends setting the hearing date to October 4, 2021.