

**RESOLUTION CC-2021-20**

**“A RESOLUTION ESTABLISHING THE STILLWATER  
REGIONAL AIRPORT RATES AND CHARGES  
SCHEDULE”**

WHEREAS, Stillwater Regional Airport (“SRA”) Advisory Board is charged with reviewing airport rates and charges, terms and conditions for airport leases, ordinances and regulations, and operations policies for recommendation to the City Council, directing planning activities, and making recommendations to the City Council concerning the betterment of aviation within the city; and

WHEREAS, SRA Advisory Board has approved the schedule attached hereto as Exhibit “A” which sets rates and charges for SRA; and

WHEREAS, City Council has reviewed the attached schedule of rates and charges adopted by SRA Advisory Board and finds that they are necessary and appropriate.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STILLWATER THAT:

The attached schedule of rates and charges for Stillwater Regional Airport is hereby established in the amounts indicated in Attachment “A” and incorporated herein.

APPROVED AND ADOPTED THIS \_\_\_\_ DAY OF JUNE, 2021.

\_\_\_\_\_  
WILLIAM H. JOYCE, MAYOR

(SEAL)

ATTEST:

\_\_\_\_\_  
TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS \_\_\_\_ DAY OF JUNE, 2021.

\_\_\_\_\_  
JOHN E. DORMAN, CITY ATTORNEY



**Stillwater Regional Airport**  
 Terminal: 2020-1 West Airport Road  
 Administration: 3304 N. Airport Industrial  
 Access Rd.  
 Stillwater, Oklahoma 74075

Office: 405.372.7881  
 Fax: 405.372.8460

[www.Stillwater.org](http://www.Stillwater.org) - [www.FlyStillwaterOk.com](http://www.FlyStillwaterOk.com)

### 2021-2022 Rates and Charges

Service	Description	Rate
<b>ADMINISTRATIVE FEES</b>		
<b>Conference Room Rental</b>	Half Day Full Day	\$ 40 \$ 70
<b>FAX Fees</b>	<u>Send</u> = \$ 2/1st page & \$1 add. Page <u>Receive</u> = \$ 1/page	<u>Send</u> = \$ 2/1st page & \$1 add. Page <u>Receive</u> = \$ 1/page
<b>Copy Fees</b>		\$ 0.25 / page
<b>Airport Identification /Access Card</b>	Original Issue of Airport Identification/Access Card	\$10.00
<b>Airport Identification /Access Card Replacement or Reinstatement</b>	Replacement of lost/stolen/damaged Airport Identification/Access Card or Reinstatement of suspended privileges	1 <sup>st</sup> Occurrence: \$25.00 2 <sup>nd</sup> Occurrence: \$50.00 3 <sup>rd</sup> Occurrence: \$100.00
<b>Airport Escort Fee</b>	<i>Hourly fee, per employee, for providing on-airport escort. (1 hour minimum)</i>	\$ 40.00 / Hour
<b>Holiday/After Hours Staffing Fee</b>	Hourly employee rate for holiday or after-hours minimum required staffing  <i>*Holidays defined as those observed by the City of Stillwater; after hours defined as between the hours of midnight and 4am.</i>	\$40/hour*  <b>2 hour minimum for callback</b>
<b>Fuel Flowage Fee</b>	AV Gas and Jet A Fuel	\$ 0.20
<b>Lock Change Fee</b>	Re-key lock and replace key(s)  <i>*Lost Key(s) require Lock Change</i>	\$ 75 / Lockset Plus cost of keys
<b>Land Rental</b>	AIRSIDE LANDSIDE  <i>Over 2 acres will be negotiated</i>	\$ 0.24 psfpy FMV
<b>Hay &amp; Pasture Lease</b>	Per Bid	Per Bid

### AIRCRAFT PARKING/HANGAR FEES

SE=Single Engine ME=Multi-Engine

<b>Tie-Down/Ramp Parking</b>	<b>SE or ME Nightly*</b> <b>TURBO/JET Nightly*</b> <b>Non-Signatory/Nightly</b> <b>Signatory/Nightly</b>	\$ 10/night \$ 25/night \$.40/1000 lbs/night Included In Agreement
<i>Discount may apply to flight schools with multiple aircraft</i>	<i>*1<sup>st</sup> night free with fuel purchase of 10 gallons or more</i>	
	<b>Based SE or ME-Monthly</b>	\$ 50
<b>T-Hangar 1 and 2</b>	<b>SE or ME Monthly</b>	\$ 250
<b>Port-A-Port Hangars</b>	<b>SE or ME Monthly</b>	\$ 170
<b>Large Group Hangars</b>	<b>2 or 4 Place Monthly</b> <b>6 Place Monthly</b> <b>ME Twin Monthly</b>	\$ 140 \$ 160 \$ 175
	<i>Rates vary with size of aircraft</i>	
<b>Overnight Hangar</b>	Hangar 3 (w/ prior arrangement)	\$ 150

<b>LANDING/FACILITY FEES</b> 24 hours PPR Required for All Charters		
<b>Landing Fee</b>	0-7,999 LBS	\$ 15
	8,000 LBS + (Non-Scheduled)	\$ 1.30 / 1,000 LBS
	8,000 LBS + (Scheduled)	\$ .95 / 1,000 LBS
<b>Terminal Space</b>	<b>* Signatory Airline Rates Negotiated</b>	\$ 21.25 / SQ FT
<b>Level 1 Facility Fee</b>	Screening Set-Up Not-Required; facility and ramp access with required staffing.	\$ 260.00
<b>Level 2 Facility Fee</b>	Screening Set-Up Required but Screeners NOT provided by airport; facility and ramp access with required staffing	\$ 525.00
<b>Level 3 Facility Fee</b>	Screening Set-up Required and up to 5 Screeners provided by airport (4 plus 1 supervisor); Facility and ramp access with required staffing.	\$ 2,000.00 * \$200.00 extra per additional screener requested  \$35/hr/screener for delays over 120 minutes.  50% Charge Cancellations within 4-12 hrs of flight;  100% Charge cancellations within 4 hrs of flight;  * Rates may be adjusted due to screening cost increase

<b>OTHER FEES</b>		
<b>Spill Containment and Clean Up Fee</b>	Hourly fee per employee, for spill mitigation requiring activation of the SWO Spill Prevention Control and Countermeasure Plan (SPCCP)	\$ 75 / Hour*  <b>*Plus Supplies and Disposal Fees</b>
<b>ARFF Standby</b>	ARFF Standby Index B ARFF Standby Index C	\$ 270.00 \$310.00
<b>ARFF Delay Standby</b>	ARFF Standby Index B or C for flight delay <b>over one (1) hour of scheduled arrival/departure time</b>	\$270.00
<b>ARFF Response (Non-Standby)</b>	Index B Index C	\$270.00 \$310.00  Plus Materials/Clean Up
<b>ARFF Response (Standby)</b>	Index B Index C	Materials/Clean Up
<b>Security Fees</b>	<i>Arrangements Made Through Stillwater Police Department for LE Officer</i>	SPD Overtime Rate plus \$25
<b>Rolling Stairs Fee</b>		\$ 35.00 (OW) \$50.00 (RT)
<b>Jet Bridge Fee</b>		\$ 75.00 (OW) \$100.00 (RT)
<b>Truck Stairs Fee</b>		\$175.00 (OW) \$250.00 (RT)
<b>24 Hour PPR Required for Non-Scheduled ARFF Standby</b> <b>Additional Charges May be Imposed for Stillwater Fire Department Response</b>		