



REPORT TO: CITY COUNCIL

MEETING DATE: JUNE 7, 2020

Agenda Item:	4g. CC-21-99
Background / Issue:	<ul style="list-style-type: none"> • Stillwater Public Library is offering two early morning one-hour sessions outside normal operating hours when all entrants and staff in public areas are required to wear face-coverings with the exception of children 0-2 years old. • This temporary service was created to accommodate children unable to receive COVID-19 vaccinations and other vulnerable populations desiring access to the library. • The two sessions, which will be provided until the end of September 2021, when children under 12 are expected to have access to the Covid-19 vaccine, include Tuesdays, 8-9 a.m., and Saturdays, 9-10 a.m. • Both sessions occur the hour before the library's normal opening time. • The service will be evaluated after one month for use and unanticipated outcomes and may be adjusted or discontinued according to results.
Proposal/Solution:	<ul style="list-style-type: none"> • The total staffing cost for the 18 week service will be \$2,682. • Appropriate funds from the designated contingency account for funds received from the CARES Act and Coronavirus Relief Fund to facilitate staffing the interim service.
Financial Impact/Funding Source(s):	<ul style="list-style-type: none"> • An allocation of \$2,682 will be made from the City of Stillwater's designated contingency account made possible by receipt of Cares Act and the Coronavirus Relief Funds.
Related Strategic Priority:	#1 Effective Services & Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.

	<p>#3 Safe Community: To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.</p>
Recommended Action/Motion:	<p>Motion to approve the Stillwater Public Library request that the City Council appropriate funds from the designated contingency made possible by the receipt of the CARES Act and Coronavirus Relief Fund to facilitate the interim service.</p>
Prepared By:	<p>Stacy DeLano, Library Director</p>
Reviewed By:	<p>Christy Cluck, Finance Director Patti Osmus, Assistant to the City Manager</p>
Submitted By:	<p>Melissa Reames, Deputy City Manager</p>
Attachment(s):	<p>Budget Revision</p>