



REPORT TO: CITY COUNCIL

MEETING DATE: JUNE 7, 2021

Agenda Item:	8c. CC-21-109
Background / Issue:	<ul style="list-style-type: none"> • Staff solicited RFQ's for a Master Park and Community Resources Plan. • 12 firms submitted RFQ's. A committee of 7 reviewed and selected 4 firms for interviews. • Top two firms from interviews were asked to submit proposals with pricing.
Proposal/Solution:	<ul style="list-style-type: none"> • CLS & Associates from Oklahoma City was selected as top firm with a bid of \$185,000. • The scope of services CLS & Associates proposed included all items that other firms identified as additional costs. • Therefore, the review committee recommends CLS & Associates at a price not to exceed \$185,000.
Financial Impact/Funding Source(s):	Funding for this service was approved through a budget amendment in the 2020-21 capital budget.
Related Strategic Priority:	<p>#2 Motivated Management: To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills that focus on results needed to create a better community.</p> <p>#4 Connected Spaces: To develop a strong sense of place that recognizes the interconnectedness of people, buildings and public systems (such as transportation, utilities and parks) that best serve the needs of the public.</p>
Recommended Action/Motion:	Motion to award contract to CLS & Associates for a Master Park and Community Resources Plan at a cost not to exceed \$185,000.
Prepared By:	Barbara Bliss, Community Resources Manager.
Reviewed By:	Patti Osmus, Assistant to the City Manager
Submitted By:	Melissa Reames, Deputy City Manager
Attachment(s):	CLS Proposal