



REPORT TO: CITY COUNCIL

MEETING DATE: JUNE 7, 2021

Agenda Item:	4j. CC-21-101
Background / Issue:	<ul style="list-style-type: none"> • Retail fuelers must apply annually for a Fuel Dispensing Permit as required by the City of Stillwater/Stillwater Regional Airport fueling ordinance. • Stillwater Flight Center’s current fuel permit expires July 30, 2021. • SFC, Inc. has operated as a retail fueler at Stillwater Regional Airport for more than 30 years and is in good standing.
Proposal/Solution:	<ul style="list-style-type: none"> • Airport staff has received a request for renewal of the retail fueling permit for the upcoming year beginning July 1, 2021 through June 30, 2022. • All required documentation has been submitted to the airport administrative office and the applicant meets the requirements of the ordinance.
Financial Impact/Funding Source(s):	<ul style="list-style-type: none"> • SFCI purchases fuel from the airport and sales nearly 500,000 gallons of fuel per year to airport users. • The purchase of this fuel specifically nets the airport approximately \$90,000 per year in revenue via a per-gallon flowage fee.
Related Strategic Priority:	#5 Unique Culture: To cultivate partnerships that enhance the unique culture of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy and business atmosphere.
Recommended Action/Motion:	Motion to approve renewal of the application and issuance of Retail Fuel Dispensing Permit to SFC, Inc.
Prepared By:	Paul Priegel, Airport Director
Reviewed By:	Patti Osmus, Assistant to the City Manager
Submitted By:	Melissa Reames, Deputy City Manager