



CITY COUNCIL MEETING AGENDA
 JUNE 7, 2021
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors John Wedlake, Amy Dzialowski, & Christie Hawkins

1. Call Meeting to Order
2. Pledge of Allegiance
3. Presentations & Proclamations
 - a. Proclamation celebrating Juneteenth 2021
 - b. Award presentation by Larry Patrick, Executive Director Oklahoma Asphalt Association

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve special meeting minutes of May 17, 2021 and May 24, 2021		
b.	Approve conveyance of access & utility easements and fiber optic line easement located at Boomer Lake Station on N. Boomer Road to Chickasaw Telecommunication Services, Inc. and authorize Mayor to execute easement documents	CC-21-105	Melissa Reames
c.	Approve 5 year renewal of the IP-enabled video services agreement with AT&T and authorize the Mayor to sign the renewal document	CC-21-104	John McClenny
d.	Approve budget amendments reflecting a donation of \$234.15 and a grant from OK Humanities for \$3,000 to Stillwater Public Library	CC-21-108	Stacy DeLano
e.	Approve the collective bargaining agreement with the International Association of Firefighters Local #2095 for contract year 2021-2022, approve budget amendment for transfer in of funds totaling \$323,000 from Stillwater Utilities Authority to cover the FY22 contract cost, and approve budget amendment appropriating funds totaling \$323,000, contingent	CC-21-110	Christy Driskel Melissa Reames

	upon approval of budget amendment to transfer out funds at the SUA meeting		
f.	Approve the collective bargaining agreement with the Fraternal Order of Police, Lodge #102 for contract year 2021-2022, approve budget amendment for transfer in of funds totaling \$357,000 from Stillwater Utilities Authority to cover the FY22 contract cost, and approve budget amendment appropriating funds totaling \$357,000, contingent upon approval of budget amendment to transfer out funds at the SUA meeting	CC-21-111	Christy Driskel Melissa Reames
g.	Approve budget revision for allocation of \$2,682 from the designated contingency fund made possible by the receipt of the CARES Act & Coronavirus Relief Fund in order to facilitate extended hours at the Stillwater Public Library	CC-21-99	Stacy DeLano
h.	Approve release of a 15' x 150' easement along the now closed and vacated 5 th Avenue per a reconciliation agreement between the City of Stillwater and OT IV, LLC		John Dorman
i.	Renewal of the following annual service contracts: i. Payne County Youth Services \$15,000 ii. Stillwater Area Sports Association \$216,000 iii. Stillwater Museum Association \$15,000 iv. Lake McMurtry Friends \$180,000 v. Tiny Paws \$0 in lieu of building improvements vi. Henderson Golf \$120,000	CC-21-107	John McClenny
j.	Approve renewal application and issuance of Retail Fuel Dispensing Permit to Stillwater Flight Center, Inc.	CC-21-101	Paul Priegel

CONSENT DOCKET APPROVED MINUS ITEM G. 5-0

5. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

ITEM G: Approve budget revision for allocation of \$2,682 from the designated contingency fund made possible by the receipt of the CARES Act & Coronavirus Relief Fund in order to facilitate extended hours at the Stillwater Public Library

APPROVED 5-0

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request for a map amendment to rezone property addressed as 102 E	CC-21-100	Lanc Gross Jimmy Hill
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	Tyler Avenue from RTM Two-Family and Multi-Family to RSS, Small Lot Single-Family Residential APPROVED 5-0		
b.	Receive public comment regarding declaration of property addressed as 723 West Highpoint Drive as dilapidated and abandoned and ordering the structure to be torn down and removed with consideration, discussion, and possible action, including approval and adoption of Resolution No. 2021-16 NO ACTION TAKEN ON THIS ITEM		Beth Ann Childs
c.	Receive public comment regarding declaration of property addressed as 3314 E. 4 th Avenue as dilapidated and abandoned and ordering the structure to be torn down and removed with consideration, discussion, and possible action, including approval and adoption of Resolution No. 2021-17 NO ACTION TAKEN ON THIS ITEM		Beth Ann Childs

8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Henderson Golf annual report REPORT ONLY/NO ACTION TAKEN ON THIS ITEM		Michael Henderson
b.	Approve budget amendments reflecting a donation of \$785 from Mexico Joe's to the Strickland Park project APPROVED 5-0	CC-21-106	John McClenny
c.	Approve awarding of contract for Community Resources Master Plan to CLS & Associates in the amount of \$185,000 APPROVED 5-0	CC-21-109	Barbara Bliss
d.	Approve award of bid for installation of athletic flooring in Armory gymnasium to Performance Surfaces in the amount of \$81,782 and approve associated budget amendments APPROVED 5-0	CC-21-102	Barbara Bliss
e.	Approve award of bid for replacement of west wing Community Center roof to Allwine Roofing from Tulsa, Oklahoma in the amount of \$169,795 APPROVED 5-0	CC-21-114	Barbara Bliss
f.	Accept the final Community Development Block Grant 2021 allocation of \$228,333 for the Stormwater Drainage Project for 12 th Avenue between Duck and Duncan, approve budget amendment reflecting the	CC-21-112	Cindy Gibson

	final grant allocation of \$228,333, the budget amendment appropriating \$240,131 in matching funds from the Transportation ½-cent Fund, and authorize Mayor and staff to sign appropriate grant application documents APPROVED 5-0		
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9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. 2021-16: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 723 WEST HIGHPOINT DRIVE DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112 ADOPTED 5-0	Beth Ann Childs
b.	RESOLUTION NO. 2021-17: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 3314 EAST 4 TH AVENUE DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112 TABLED UNTIL JULY 12, 2021 COUNCIL MEETING	Beth Ann Childs
c.	RESOLUTION NO. 2021-18: A RESOLUTION OF THE CITY OF STILLWATER NOMINATING MELISSA REAMES AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OkMRF) REPRESENTING DISTRICT 5 FOR A FIVE YEAR TERM BEGINNING OCTOBER 1, 2021 THROUGH OCTOBER 1, 2026 ADOPTED 5-0	Melissa Reames
d.	RESOLUTION NO. 2021-19: A RESOLUTION REGARDING COMMITMENT OF LEVERAGE FOR THE OKLAHOMA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), 2021 SMALL CITIES PROGRAM	Cindy Gibson
e.	RESOLUTION NO. 2021-20: A RESOLUTION ESTABLISHING THE STILLWATER REGIONAL AIRPORT RATES AND CHARGES SCHEDULE ADOPTED 5-0	CC-21-103 Paul Priegel
f.	RESOLUTION NO. 2021-21: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER APPROVING INDEBTEDNESS OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY IN AN AMOUNT NOT TO EXCEED \$6,000,000 IN TAX APPORTIONMENT OBLIGATIONS; WAIVING COMPETITIVE BIDDING ON THE ISSUANCE OF THE NOTES ISSUED IN CONNECTION WITH THE TAX	Melissa Reames

	APPORTIONMENT OBLIGATIONS; AUTHORIZING THE STILLWATER UTILITIES AUTHORITY TO LOAN \$6,000,00 TO THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY; AUTHORIZING THE PLEDGE OF APPORTIONED TAX INCREMENTS; AND AUTHORIZING OTHER MATTER RELATING THERETO ADOPTED 5-0	
g.	RESOLUTION NO. 2021-22: A RESOLUTION OF THE STILLWATER CITY COUNCIL PROHIBITING THE FLYING OF UNMANNED AIRCRAFT SYSTEMS (UAS) DURING CERTAIN PUBLIC EVENTS ON JULY 4, 2021 ADOPTED 5-0	CC-21-113 Rob Hill

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

Second Read

a.	ORDINANCE NO. 3473: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 505 E. 18 TH AVENUE FROM IL, LIGHT INDUSTRIAL DISTRICT, TO RSS-PUD, SMALL LOT, SINGLE FAMILY RESIDENTIAL DISTRICT – PLANNED UNIT DEVELOPMENT ADOPTED 5-0	John Dorman
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11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - i. Request for an Executive Session pursuant to 25 O.S. §307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.
 - ii. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney John Dorman.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Appointments

- a. Western Payne County Ambulance Authority (CC-21-115)

MAYOR JOYCE REAPPOINTED ELAINE ACKERMAN TO THE WESTERN PAYNE COUNTY AMBULANCE AUTHORITY APPROVED 5-0

13. Executive Session

- a. Confidential communication on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.
- b. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney John Dorman pursuant to 25 O.S. §307(b)(1), including the possible resignation of the City Attorney, approval of a separation and settlement agreement, and appointment of an Interim City Attorney.

ENTER INTO EXECUTIVE SESSION 5-0

14. Return from Executive Session

- a. No action will be taken on this item.
- b. Action, including a vote or votes, if necessary, regarding the possible resignation of City Attorney John Dorman, approval of a separation and settlement agreement, and appointment of an Interim City Attorney.

RETURN FROM EXECUTIVE SESSION 5-0

15. Questions and Inquiries

16. Adjourn

ADJOURN 5-0

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.