

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED MARCH 17, 2021 AT 2:25 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 22, 2021**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON
COUNCILORS ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. GENERAL ORDERS

a. Summary of civic feedback on fiscal year 2022 budget

Communications Coordinator Jenika Birdsong gave an update on the civic feedback that was received from the public for fiscal year 2022 budget. She stated that between November 2020 and March 2021, residents were asked to share how they would like to see their tax dollars spent for the FY22 budget. Input was collected through Balancing Act, social media, Speak Up Stillwater and written submissions. Ms. Birdsong reported that after reviewing the data, Marketing and Finance found the following trends:

- Top categories for increases were sales tax rate, streets, recreation, police and fire.
- Top categories for decreases were sales tax rate, management and support, recreation, community development and police.

No action was taken on this item.

b. Discuss proposed operating budget for fiscal year 2022

Finance Director Christy Cluck and Budget Specialist Leah Berry gave an overview of the operating budget for fiscal year 2022.

Ms. Cluck reported that following State statute, prior to June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. A public hearing is held no later than 15 days prior to July 1. After the public hearing and at least seven days prior to July 1, the City Council adopts the budget by resolution. The adopted budget is filed with the State Auditor and Inspector within 30 days after the beginning of the fiscal year.

Ms. Berry reviewed the proposed budget for Council's consideration. She stated revenue projections are made using historical data and adjusted based on current trends and economic performance. The FY22 proposed revenue projections are \$117.5M compared to \$120.1M in FY21.

Ms. Berry reported the expenditure budget is prepared using the zero-based budgeting philosophy. Department directors are charged with developing annual action plans and related budgets to achieve departmental strategies. Each department's budget submission is measured for reasonableness against

a rolling three-year average of actual expenditures and increases must be justified. The FY22 proposed expenditure budget is \$112.5M compared to \$109.6M in FY21.

No action was taken on this item.

Mayor Joyce announced that Dr. Terry Miller passed away on March 10. Dr. Miller previously served two terms as the Mayor of Stillwater from 1991 to 1997. He also ran a dental practice and was a beloved dentist in the community for several decades. Mayor Joyce expressed the City's condolences to his wife, Martha, and the rest of Dr. Miller's family. He stated that Dr. Miller was a wonderful servant of his community and he will be greatly missed.

3. ADJOURN

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO ADJOURN THE MARCH 22, 2021 SPECIAL MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The March 22, 2021 regular meeting of the Stillwater City Council adjourned at 6:17 p.m.



**WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL**



**TERESA KADAVY
CITY CLERK**