



CITY COUNCIL SPECIAL MEETING

\*AMENDED AGENDA

JANUARY 25, 2021

5:30 PM

STILLWATER COMMUNITY CENTER

WINFREY HOUSTON THEATRE

315 W 8<sup>th</sup> AVENUE

STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

Note: Winfrey Houston Theatre auditorium restrictions include the following:

- face coverings are required inside the Community Center including the theatre and are available in the lobby;
- seating capacity is limited to 50 including Councilors on stage and City staff in audience;
- seating is spaced for social distancing and available seats are indicated by a nylon sleeve around the back of the seat;
- rooms are available for overflow seating.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve Memorandum of Understanding between City of Stillwater Police Department and Noble County Sheriff's Office	CC-21-15	Jeff Watts
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**CONSENT DOCKET APPROVED AS PRESENTED 5-0**

4. Public Comment on Items Not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from Consent

6. Public Hearings

The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	<p>*Receive public comment regarding a request for a Map Amendment to rezone property addressed as 908 E 12<sup>th</sup> Avenue from RSS, Small Lot Single Family Residential District, to RMU, Multi-Family Residential Urban District</p> <p><b>*Applicant has requested this item be withdrawn</b> <b>WITHDRAWN</b></p>	<p><b>*Memo to withdraw</b></p>	Lanc Gross
b.	<p>Receive public comment regarding revisions to City of Stillwater Flood Hazard Regulations, 23-374(a)(4), 23-374(b)(1), and 23-374(b)(4)</p> <p><b>NO ACTION TAKEN ON THIS ITEM</b></p>	CC-21-18	Zack Henson

7. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	<p>Approve budget amendments recommended in the 2<sup>nd</sup> quarter financial report:</p> <p>General Fund</p> <ul style="list-style-type: none"> <li>• \$470,000 to decrease fine revenues in the Police Department by \$445,000 and in the Library by \$25,000 with a reduction to the designated contingency expenditure budget in the same amount for a net zero effect on the budget.</li> <li>• \$100 to close the West 6<sup>th</sup> Avenue sign project and return this amount to fund balance.</li> </ul> <p>Tourism and Convention</p> <ul style="list-style-type: none"> <li>• \$300,000 to decrease the lodging tax revenue.</li> <li>• \$157 to close the West 6<sup>th</sup> Avenue sign project and return this amount to fund balance.</li> </ul> <p><b>APPROVED 5-0</b></p>	CC-21-16	Christy Cluck
b.	<p>Accept grant from the Oklahoma Arts Council to Stillwater Community Center and approve budget amendment reflecting the \$15,000 grant revenue</p> <p><b>APPROVED 5-0</b></p>	CC-20-19	Barb Bliss
c.	<p>Review of Commercial Projects July 2019 – December 2020</p> <p><b>REVIEW ONLY – NO ACTION</b></p>		Paula Dennison

8. Ordinances

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	<b>First Read</b>
	ORDINANCE NO. 3470: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE XVIII, FLOOD HAZARD REGULATIONS, TO AMEND SECTION 23-374, PROVISIONS FOR FLOOD HAZARD REDUCTION <b>ADVANCED TO SECOND READING 5-0</b>
b.	<b>Second Read</b>
	ORDINANCE NO. 3468: AN ORDINANCE CLOSING A PORTION OF A UTILITY EASEMENT ON PROPERTY ADDRESSED AS 5020 NORTH WASHINGTON STREET <b>ADOPTED 5-0</b>
c.	ORDINANCE NO. 3469: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 29, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV, STOPPING, STANDING OR PARKING, DIVISION 2, IMPROPER PARKING, TO AMEND SECTION 29-136, PROHIBITED IN CERTAIN PLACES, AND SECTION 29-138, PARKING MORE THAN 24 HOURS PROHIBITED ON CITY PARKING LOTS <b>ADOPTED 5-0</b>

9. Reports from Officers & Boards

*Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
  - I. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Norman McNickle, City Attorney John Dorman, and Municipal Judge Tanya Raun.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
  - i. Discussion about scheduling items for future meetings.

10. Questions & Inquiries

**ENTER INTO EXECUTIVE SESSION 5-0**

11. Executive Session

- a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Norman McNickle.
- b. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney John Doman.
- c. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.

## RETURN FROM EXECUTIVE SESSION 5-0

### 12. Return from Executive Session

- a. Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Norman McNickle.
- b. Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney John Doman.
- c. Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.

### 13. Adjourn

#### ADJOURN 5-0

On \_\_\_\_\_ at \_\_\_\_\_ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

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The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee for which you would like to receive a notification.