



**CITY COUNCIL SPECIAL MEETING**

JANUARY 11, 2021

5:30 PM

**STILLWATER COMMUNITY CENTER**

WINFREY HOUSTON THEATRE

315 W 8<sup>th</sup> AVENUE

STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

**Note: Winfrey Houston Theatre auditorium restrictions include the following:**

- face coverings are required inside the Community Center and the theatre and are available in the lobby;
- theatre seating capacity is limited to 50, including Councilors on stage and City staff in audience;
- seating is spaced for social distancing and available seats are indicated by a nylon sleeve around the back of the seat;
- rooms are available for overflow seating.

**COUNCILOR WEDLAKE ARRIVED AT MEETING AT 5:51 P.M.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.*

a.	Approve December 14, 2020 special meeting minutes and December 7, 2020 executive session minutes		
b.	Approve bid recommendation for a multi-year hay and pasture lease agreement between the City of Stillwater and Gary Rogers for property on Stillwater Regional Airport	CC-21-05	Paul Priegel
c.	Stillwater History Museum at the Sheerar quarterly report		
d.	Approve the following annual plans demonstrating the City's willingness and compliance with federal regulations and initiatives when receiving Federal grant funds:	CC-21-01	Cindy Gibson

	<ul style="list-style-type: none"> <li>• Anti-displacement Plan</li> <li>• Citizen Participation Plan</li> <li>• Fair Housing Plan</li> <li>• Minority/Women Business Enterprises Utilization Plan</li> </ul>		
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**CONSENT DOCKET APPROVED AS PRESENTED 4-0**

4. Public Comment on Items Not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent

6. Public Hearings

*The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Receive public comment regarding a request for a Map Amendment to rezone property addressed as 908 E. 12 <sup>th</sup> Avenue from RSS, Small Lot Single-Family Residential District, to RMU, Multi-Family Residential Urban District <b>APPROVED 4-0</b>	Memo to Postpone	Lanc Gross
b.	Receive public comment regarding a request for a Map Amendment for property addressed as 4814 N Washington Street <b>APPROVED 4-0</b>	Memo to Postpone	Lanc Gross
c.	Receive public comment regarding the Oklahoma Department of Commerce Community Development Block Grant – Corona Response Program (2020 CDBG-CV) <b>NO ACTION</b>	CC-21-10	John McClenny

7. General Orders

*The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Presentation of proposal from Stillwater Community Center Foundation to provide accessible parking on the south side of the Community Center <b>APPROVED 5-0</b>		Jim Beckstrom
b.	Approve entering into agreement with Confluence for the 6 <sup>th</sup> Avenue Corridor Study for an amount not to exceed \$100,000, approve budget revision reallocating funds, and authorize the City Manager to execute necessary documents <b>APPROVED 5-0</b>	CC-21-12	Rian Harkins Lanc Gross Monty Karns

c.	Approve budget amendment allocating CARES Act funding for the FY2020 salary of the Security and Compliance Coordinator position at Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-21-02	Paul Priegel
d.	Approve budget revision transferring \$185,000 from FY21 Capital Fund to Master Park and Community Resources Plan Fund and authorize release of a Request for Proposals for a Master Plan for Parks and Community Resources <b>APPROVED 5-0</b>	CC-21-03	Barbara Bliss
e.	Bid recommendation for the FY20 Pavement Management Program full depth repair contract <b>APPROVED 5-0</b>	CC-21-06	Monty Karns
f.	Approve amendments to Professional Services Contract with Olsson & Associates for work on the City of Stillwater / ODOT Perkins Road widening project <b>APPROVED 5-0</b>	CC-21-08	Monty Karns
g.	Approve Amendment #2 to Professional Services Agreement with Olsson Associates in the amount of \$35,657.60 and authorize expenditures up to \$40,000 for environmental clearance services associated with the Airport Industrial Arterial Road Improvement, Project #STPW22 <b>APPROVED 5-0</b>	CC-21-09	Monty Karns
h.	Approve budget amendment allocating grant funds received from Grand River Dam Authority to fund the Community Power: Coats for the Community program <b>APPROVED 5-0</b>	CC-21-04	Norman McNickle
i.	Overview of updated City of Stillwater investment policy (Resolution CC-2021-2) <b>UPDATE ONLY</b>	CC-21-13	Christy Cluck
j.	Overview of proposed parking district at Stillwater Regional Airport (Resolution CC-21-3) <b>PRESENTATION ONLY</b>	CC-21-14	Paul Priegel

## 8. Resolutions

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	RESOLUTION CC-2021-1: A RESOLUTION REGARDING THE OKLAHOMA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS RESPONSE PROGRAM (2020 CDBG-CV) <b>ADOPTED 5-0</b>
b.	RESOLUTION CC-2021-2: A RESOLUTION ADOPTING AN INVESTMENT POLICY FOR THE CITY OF STILLWATER AND ITS TRUSTS <b>ADOPTED 5-0</b>
c.	RESOLUTION CC-2021-3: A RESOLUTION OF THE STILLWATER CITY COUNCIL ESTABLISHING A PARKING DISTRICT WITHIN THE CITY LOCATED AT STILLWATER

REGIONAL AIRPORT TO BE KNOWN AS THE “STILLWATER REGIONAL AIRPORT PARKING DISTRICT” <b>ADOPTED 5-0</b>
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9. Ordinances

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a. <b>First Read</b>
ORDINANCE NO. 3468: AN ORDINANCE CLOSING A PORTION OF A UTILITY EASEMENT ON PROPERTY ADDRESSED AS 5020 NORTH WASHINGTON STREET <b>ADVANCED TO SECOND READING 5-0</b>
ORDINANCE NO. 3469: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 29, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV, STOPPING, STANDING OR PARKING, DIVISION 2, IMPROPER PARKING, TO AMEND SECTION 29-136, PROHIBITED IN CERTAIN PLACES, AND SECTION 29-138, PARKING MORE THAN 24 HOURS PROHIBITED ON CITY PARKING LOTS <b>ADVANCED TO SECOND READING 5-0</b>
b. <b>Second Read</b>
ORDINANCE NO. 3467: AN ORDINANCE REZONING PROPERTY ADDRESSED AS 815, 817 AND 823 NORTH JEFFERSON STREET AND 924 W. MCELROY ROAD, FROM RT, TWO-FAMILY RESIDENTIAL DISTRICT, TO RTM, TWO-FAMILY & MULTI-FAMILY RESIDENTIAL DISTRICT <b>ADOPTED 5-0</b>

10. Reports from Officers & Boards

*Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
  - i. Request for executive session pursuant to 25 O.S. 307(B)(4) involving confidential communication between the City Council and City Attorney concerning ongoing litigation *Amen v. City of Stillwater*, Case No. CJ-2019-474, Payne County District Court. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
  - i. Discussion about scheduling items for future meetings.

11. Questions & Inquiries

12. Appointments

Stillwater Medical Center Board	CC-21-11	Mayor Joyce
Current Members	Term Expiration	Term
Mayor Will Joyce		
Joe Haney	1/2021	2 <sup>nd</sup>
Vacant	1/2021	

Beth Buchanan	1/2021	2 <sup>nd</sup>
Calvin Anthony	1/2022	5 <sup>th</sup>
Lowell Barto	1/2022	4 <sup>th</sup>
Dan Duncan	1/2023	4 <sup>th</sup>

**MAYOR JOYCE REAPPOINTED JOE HANEY AND BETH BUCHANAN AND APPOINTED GARY CLARK TO THE STILLWATER MEDICAL CENTER BOARD APPROVED 5-0**

13. Executive Session

**ENTER INTO EXECUTIVE SESSION 5-0**

- a. Confidential communication between the City Council and City Attorney concerning ongoing litigation *Amen v. City of Stillwater*, Case No. CJ-2019-474, Payne County District Court.

14. Return from Executive Session

**RETURN FROM EXECUTIVE SESSION 5-0**

- a. Possible action concerning ongoing litigation *Amen v. City of Stillwater*, Case No. CJ-2019-474, Payne County District Court.

15. Adjourn

**ADJOURNED 5-0**

On \_\_\_\_\_ at \_\_\_\_\_ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

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The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee for which you would like to receive a notification.