



## MEMORANDUM

DATE: September 14, 2020

TO: Stillwater City Council

FROM: Lanc Gross, Planning Manager

SUBJECT: Closing of a portion of a utility easement located within the following properties addressed as: 1004, 1010, 1014, 1108, 1116, 1122, and 1204 E Swim Avenue

Staff received a request to close the south 2 feet of a platted 20 foot utility easement located in Lot 1, Lot 2, Lot 3, Lot 4, Lot 6, Lot 7 and Lot 8 of Block 6 of the Eastridge Second Addition on property addressed as: 1004 E Swim Avenue, 1010 E Swim Avenue, 1014 E Swim Avenue, 1108 E Swim Avenue, 1116 E Swim Avenue, 1122 E Swim Avenue and 1204 E Swim Avenue. This request maintains the majority of the easement while allowing for construction of a single family home on the property. There are no utilities in the part of the easement proposed for closure.

Per Stillwater City Code Section 23.60, the City Council must set a date for the consideration of a closing request. The fixed date must be a minimum of 30-days in advance in order for the proper notification to be met. The first regularly scheduled Council meeting following the 30-day period is October 19, 2020.