



REPORT TO: CITY COUNCIL

MEETING DATE: SEPT. 14, 2020

Agenda Item:	7a. CC-20-152
Prior Council Action/Related Items: (Hyperlinks Or PDF)	Resolution CC-2020-14 CC-20-101
Background / Issue:	<ul style="list-style-type: none"> • August 3, 2020, City Council approved Resolution CC-2019-1, authorizing Stillwater Regional Airport to make application to the Federal Aviation Administration for Airport Improvement Program (AIP) grant funds to reconstruct the center portion of the apron and to conduct an update to the Airport’s Master Plan. • Funds must be allocated to cover the 10% sponsor match obligation and proposed professional service needs. • LBR, Inc. has prepared Contract Amendment #11, which covers the required engineering services to go forward on this project. The total for this contract is \$516,240. • Transportation Director Monty Karns has reviewed the proposed amendment and prepared an Independent Engineering Fee Analysis confirming the reasonableness of the proposed fees for services.
Proposal/Solution:	<ul style="list-style-type: none"> • \$655,555 is currently set aside for future FAA projects. A budget revision to move \$578,240 is proposed as follows: <ul style="list-style-type: none"> ○ \$516,240 moved to the Center Apron project account to cover the LBR Amendment amount, which also covers the obligated 10% sponsor match. ○ \$62,000 moved to the Master Plan Update Project Account to cover the anticipated 10% sponsor match.
Financial Impact/Funding Source(s):	<ul style="list-style-type: none"> • Of the \$578,240 outlined above, \$560,760 represents the total 10% sponsor match obligated per the Resolution CC-2020-14.

	<ul style="list-style-type: none"> The remaining \$17,480 will be covered 100% by the FAA grant upon award.
Related Strategic Priority:	<p>#1 Effective Services and Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.</p> <p>#4 Place and Mobility: to develop a strong sense of place that recognizes the interconnectedness of people, buildings and public systems that best serve the need of the public.</p>
Recommended Action/Motion:	<ul style="list-style-type: none"> Motion to approve the budget revision funding the sponsor obligations for the FAA 2021 AIP Grant to Reconstruct the Center Apron and Update the Master Plan at the Stillwater Regional Airport. Motion to approve LBR Contract Amendment #11 for engineering services on the Center Apron project.
Prepared By:	Paul Priegel, Airport Director
Reviewed By:	Melissa Reames, Deputy City Manager
Submitted By:	Norman McNickle, City Manager
Attachment(s):	<p>Budget Revision LBR Contract Amendment Independent Engineering Fee Analysis Program Sketch-Apron Reconstruction Project</p>