



REPORT TO: CITY COUNCIL CC-19-61

MEETING DATE: MAY 20, 2019

<p>Agenda Item:</p>	<p>8c – Approve contract with Meshek & Associates for services to update the City of Stillwater Hazard Mitigation Plan at a cost of \$156,000; authorize application to State of Oklahoma Emergency Management Office and FEMA for grant funds; and approve budget amendment reallocating funds.</p>
<p>Prior Council Action/Related Items: (Hyperlinks Or PDF)</p>	<p>None</p>
<p>Background / Issue:</p>	<p>The City of Stillwater utilizes the information captured in the hazard mitigation plan to fund projects that increase the resiliency of the community against natural disasters. The plan provides a process to identify community risks and formulate ways to reduce future risks. Local assessments and strategies are determined by the City; not FEMA. In 2020 the City will be eligible to receive \$3,500,779.50 through hazard mitigation projects currently scheduled. The plan makes the City eligible for federal monies that fund these projects. Communities that have strong hazard mitigation plans often have strong economic bases and reduced recovery times during post disaster times.</p> <p>The City’s hazard mitigation plan is set to expire in August 2020. The emergency management department issued a Request for Qualifications and received an acceptable proposal from Meshek & Associates. Meshek is well versed in writing hazard mitigation plans for Oklahoma communities. They will also assist the city in applying for a hazard mitigation grant from the State of Oklahoma Emergency Management Office and FEMA, which will cover 75% of the costs of the plan. The remaining 25% will be made by the City with a cash match.</p>
<p>Financial Impact/Funding Source(s):</p>	<p>The cost of the agreement with Meshek & Associates is \$156,000 and funds are available in the FY19/20 budget upon approval of the attached budget amendment.</p>
<p>Proposal/Solution/Alternatives:</p>	<p>Staff recommends acceptance of the proposal from Meshek & Associates, authorization for staff to apply for the above</p>

	referenced grant, and approval of the attached budget amendment.
Related Strategic Priority:	#3 Safe Community: To identify effective services that enhance relationships, responsiveness, and quality customer service to promote and safe and secure community.
Recommended Action/Motion:	Motion to approve contract with Meshek & Associates for services to update the City of Stillwater Hazard Mitigation Plan at a cost of \$156,000; authorize application to State of Oklahoma Emergency Management Office and FEMA for grant funds; and approve budget amendment reallocating funds.
Prepared By:	Rob Hill, Emergency Management Director
Reviewed By:	Melissa Reames, Deputy City Manager
Submitted By:	Norman McNickle, City Manager
Attachment(s):	Meshek & Associates Contract Budget Amendment