



**IMPORTANT NOTICE:** This meeting will be conducted via videoconferencing and in person in the Council Hearing Room at 723 S Lewis Street. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at youtube.com/c/CityofStillwaterTV/live.

**Notice regarding Public Comment:** Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at [stillwater.org/requesttospeak](http://stillwater.org/requesttospeak) or via the form found in the lobby outside the Council Hearing Room prior to meetings. **Online forms are due by 3:00 p.m. the day of the meeting. Forms completed in the lobby are due by 5:25 p.m. the day of the meeting.**

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed. The Council Hearing Room is open to the public although members of the City Council may be participating from remote locations that will be visible and audible on video screens located inside the room. **Face coverings are required in the Council Hearing Room and will be available if needed.** Persons who have signed up to speak may address the Council from the podium located inside the Council Hearing Room, or may do so from a remote location. Login information to participate via videoconference will be provided prior to the meeting. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete the form, please call 405.742.8209 for assistance.

NOTE: Should a connection with any one of the City Councilors present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on July 21, 2020 at 5:30 p.m.

CITY COUNCIL SPECIAL MEETING AGENDA  
July 20, 2020  
5:30 PM

**City Council Members**

Mayor Will Joyce  
Vice Mayor Pat Darlington  
Councilor Alane Zannotti  
Councilor John Wedlake  
Councilor Amy Dzialowski

**Method of Participation**

Council Chambers  
Videoconference  
Videoconference  
Council Chambers  
Videoconference

1. Call Meeting to Order
2. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.*

a.	Approve special meeting minutes July 6, 2020		
b.	Approve special meeting minutes July 9, 2020		
c.	Approve special executive session minutes July 9, 2020		
d.	Accept sanitary sewer line, water line, and public street paving for Tradan Heights Estates, Section 3 residential subdivision	CC-20-125	Brian Edmonston
e.	Accept quarterly report from the Stillwater History Museum at the Sheerar		

**CONSENT DOCKET APPROVED AS PRESENTED 5-0**

3. Public Comment on Items Not Scheduled for Public Hearings

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4. Items Removed from Consent

5. Public Hearings

*The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Receive public comment regarding a request from Stillwater Springs Residential Development to consider an annexation petition request with recommended zoning classification <b>APPROVED 5-0</b>	See memo to postpone to August 3, 2020	Norman McNickle
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6. General Orders

*The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Approve budget amendment reflecting receipt of a \$1,000 CARES grant from Oklahoma Department of Libraries for Stillwater Public Library <b>APPROVED 5-0</b>	CC-20-126	Stacy DeLano
b.	Approve budget amendment reflecting the receipt of a \$1,900 donation from the Stillwater Community Foundation and appropriation of the funds for the purchase of a special needs chair for the inclusive playground project at Strickland Park <b>APPROVED 5-0</b>	CC-20-127	Christy Cluck
c.	COVID-19 update <b>UPDATE ONLY</b>		

7. Resolutions

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	Resolution CC-2020-13: A resolution establishing the fee schedule for open records search, inspection and reproduction fees pursuant to the Oklahoma Open Records Act, 51 O.S. 24 A.1, <i>et seq</i> <b>APOPTED 5-0</b>	John Dorman
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8. Ordinances

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	<b>First Read</b>
	ORDINANCE NO. 3454: AN ORDINANCE CLOSING THE SOUTH 2 FEET OF AN EXISTING 20 FOOT UTILITY EASEMENT LOCATED ON LOT FIVE, REPLAT OF LOT SIX, EASTRIDGE SECOND SECTION, ON PROPERTY ADDRESSED AS 1112 E SWIM AVENUE <b>ADVANCED TO SECOND READING 5-0</b>

a.	<b>Second Read</b>
	ORDINANCE NO. 3453: AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR RETIREES ONLY FOR THE CITY OF STILLWATER, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF STILLWATER, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY <b>ADOPTED 5-0 AND DECLARING AN EMERGENCY 5-0</b>

9. Reports from Officers & Boards

*Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager

- c. Miscellaneous items from the City Council
  - i. Discussion about scheduling items for future meetings.

10. Questions & Inquiries

11. Adjourn

**ADJOURNED 5-0**

On \_\_\_\_\_ at \_\_\_\_\_ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

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The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.