



**IMPORTANT NOTICE:** This meeting will be conducted via videoconferencing and in person in the Council Hearing Room at 723 S Lewis Street. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at [youtube.com/c/CityofStillwaterTV/live](https://youtube.com/c/CityofStillwaterTV/live).

**Notice regarding Public Comment:** Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at [stillwater.org/requesttospeak](https://stillwater.org/requesttospeak) or via the form found in the lobby outside the Council Hearing Room prior to meetings.

**Online forms are due by 3:00 p.m. the day of the meeting. Forms completed in the lobby are due by 5:25 p.m. the day of the meeting.**

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed. The Council Hearing Room is open to the public although members of the City Council may be participating from remote locations that will be visible and audible on video screens located inside the room. **Face coverings are required in the Council Hearing Room and will be available if needed.** Persons who have signed up to speak may address the Council from the podium located inside the Council Hearing Room, or may do so from a remote location. Login information to participate via videoconference will be provided prior to the meeting. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete the form, please call 405.742.8209 for assistance.

NOTE: Should a connection with any one of the City Councilors present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on July 7, 2020 at 5:30 p.m.

## CITY COUNCIL SPECIAL MEETING AGENDA

July 6, 2020

5:30 PM

### City Council Members

Mayor Will Joyce  
Vice Mayor Pat Darlington  
Councilor Alane Zannotti  
Councilor John Wedlake  
Councilor Amy Dzialowski

### Method of Participation

Council Chambers  
Videoconference  
Videoconference  
Videoconference  
Videoconference

1. Call Meeting to Order
2. Presentation
  - a. Bedlam Census – City of Norman Mayor Brea Clark

3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.*

a.	Approve special meeting minutes of June 15, 2020 and June 22, 2020		
b.	Approve an expenditure in the amount of \$2,415 in compensation to Brentwood Park Estates Unit Owners Association for permanent and temporary easements for the Husband Street Bridge Project, authorize the Mayor to execute the easement documents, and authorize final payments	CC-20-116	Monty Karns
c.	Approve renewal of an on premise rental car agreement with Enterprise Rent-a-Car at Stillwater Regional Airport	CC-20-110	Paul Priegel

**CONSENT DOCKET APPROVED AS PRESENTED 5-0**

4. Public Comment on Items Not Scheduled for Public Hearings

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5. Items Removed from Consent

6. Public Hearings

*The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Receive public comment regarding a request to close a portion of a utility easement within property addressed as 1112 E Swim Avenue <b>APPROVED 5-0</b>	CC-20-121	Rian Harkins Stephen Gose
b.	Receive public comment regarding a request for a Specific Use Permit for a medical marijuana dispensary on property addressed as 811 S Main Street <b>APPROVED 3-2 VICE MAYOR DARLINGTON &amp; COUNCILOR WEDLAKE VOTING NAY</b>	CC-20-119	Rian Harkins Kevin Ho
c.	Receive public comment regarding a request for a Specific Use Permit for property located at 1821 S Perkins Road to allow an electronic message center sign adjacent to a residential district <b>APPROVED 5-0</b>	CC-20-120	Rian Harkins Lonnie Daugherty

7. General Orders

*The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Approve FY20-21 bid recommendation for janitorial services for City facilities <b>APPROVED 5-0</b>	CC-20-108	Mark White
b.	Approve FY20-21 bid recommendation for landscape services for City properties <b>APPROVED 4-0 COUNCILOR ZANNOTTI LEFT MEETING FOR BRIEF TIME</b>	CC-20-122	John McClenny
c.	Approve budget amendment allocating funds to the Homebuyers Assistance Program for FY20-21 <b>APPROVED 5-0</b>	CC-20-124	Cindy Gibson
d.	Approve the carry forward of budget appropriations from FY20 to FY21 <b>APPROVED 5-0</b>	CC-20-123	Christy Cluck
e.	Approve budget amendment reflecting award of the FAA AIP grant in the amount of \$555,555 to be used to acquire a primary Aircraft Rescue Fire Fighting Apparatus at Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-20-109	Paul Priegel
f.	Approve multi-year ground lease agreement between OSU and City of Stillwater for the OSU Flight Center and MD-80 site at Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-20-114	Paul Priegel
g.	Approve multi-year lease agreement between Stillwater Aircraft Services and City of Stillwater at Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-20-113	Paul Priegel
h.	Approve agreement between Mead & Hunt and City of Stillwater for Passenger Facility Program management at Stillwater Regional Airport <b>APPROVED 5-0</b>	CC-20-112	Paul Priegel
i.	Approve extension of agreement for airline consultant services at Stillwater Regional Airport with Mead & Hunt <b>APPROVED 5-0</b>	CC-20-111	Paul Priegel
j.	Approve budget amendments allocating \$75,000 in grant funds from Phillips 66 Company for the upgrade of the fuel farm at Stillwater Regional Airport and approve the budget revision removing \$55,000 from the Fuel Farm Capital Account and returning those funds back to the FY2020 Airport Operating funds <b>APPROVED 5-0</b>	CC-20-115	Paul Priegel
k.	COVID-19 update <b>UPDATE ONLY</b>		Mayor Joyce

8. Ordinances

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	<b>First Read</b>
	<p>ORDINANCE NO. 3452: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 14, CIVIL EMERGENCIES, ARTICLE I, IN GENERAL, TO CREATE SECTION 14-1, FINDINGS OF FACT; SECTION 14-2, DEFINITIONS; SECTION 14-3, USE OF FACE COVERINGS; SECTION 14-4, SIGNAGE; SECTION 14-5, DISTRIBUTION, ENTRY; SECTION 14-6, APPROPRIATION; SECTION 14-7, SUNSET; SECTION 14-8, PENALTIES; AND SECTION 14-9, SEVERABILITY; AND DECLARING AN EMERGENCY</p> <p><b>ADVANCED TO SECOND READING 5-0</b></p>
b.	<p>ORDINANCE NO. 3453: AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR RETIREES ONLY FOR THE CITY OF STILLWATER, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF STILLWATER, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY</p> <p><b>ADVANCED TO SECOND READING 5-0</b></p>

9. Resolutions

*The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a.	<p>Resolution No. CC-2020-12: A resolution approving the State of Oklahoma Department of Transportation speed zone modification along State Highway 51 within City limits</p> <p><b>APPROVED 5-0</b></p>	CC-20-117	Greg Adams
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10. Reports from Officers & Boards

*Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
- d. Discussion about scheduling items for future meetings.

11. Questions & Inquiries

12. Adjourn

**ADJOURNED 5-0**

On \_\_\_\_\_ at \_\_\_\_\_ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.