

Budget Amendment Request
For Budget Year 2020

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/05/2020

Department: Library

CC-20-98

Requested by: Stacy DeLano, library director

Explanation:

PAGE 1 of 2
The library has received non-Trust fourth quarter donations, including:
\$30 in undesignated donations
\$287 for designated book purchases
\$80 designated reimbursement

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Donations/Designated	1015510 - 48701	20LB06101	\$ 2,891	\$ 287	\$ 3,178
Donations/Designated	1015510 - 53041	20LB06101	\$ 2,891	\$ 287	\$ 3,178
Donations/Undesignated	1015510 - 48701	20LB07101	\$ 1,586	\$ 30	\$ 1,616
Donations/Undesignated	1015510 - 53041	20LB07101	\$ 1,586	\$ 30	\$ 1,616
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 634

Reviewed by Department Manager: *[Signature]*

Date: 06/05/2020

Reviewed by Finance: *Christy Clark*

Date: 6-5-2020

Approved by CMO: _____

Date: _____

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Net ID: _____

Date Sent to SA&I: _____

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Date: 06/05/2020

Department: Library *CC-20-98*

Requested by: Stacy DeLano, library director

Explanation: PAGE 2 of 2
 The library has received non-Trust fourth quarter donations, including:
 \$30 in undesignated donations (undesignated memorial)
 \$287 for designated book purchases (Frontier Rotary, Research Club, designated memorial)
 \$80 donation reimbursement from the children's Friends of the library project (Audubon)

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
FOL-Children/Donations	1015510 - 48701	20LB04101	\$ 10,460	\$ 80	\$ 10,540
FOL-Children/Donations	1015510 - 53041	20LB04101	\$ 10,460	\$ 80	\$ 10,540
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 160

Reviewed by Department Manager: *Stacy DeLano*

Date: 06/05/2020

Reviewed by Finance: *Christy Church*

Date: 6-5-2020

Approved by CMO: _____

Date: _____

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Item ID: _____

Date Sent to SA&I: _____

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