



CITY COUNCIL MEETING
 MARCH 2, 2020
 5:30 PM
 COUNCIL HEARING ROOM, STILLWATER MUNICIPAL BUILDING
 723 S. LEWIS STREET
 STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

Note: The Mayor and City Council will gather in Conference Room 1112B at 5:00 p.m. for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations / Presentations
 - a. DeMolay Month
4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve regular meeting minutes of February 24, 2020		
b.	Approve executive session minutes of February 24, 2020		
c.	Accept easements and authorize payment as related to the joint ODOT and City of Stillwater project (#STPW22) widening of Perkins Road between McElroy and Lakeview Roads: Warranty Deed: <ul style="list-style-type: none"> • Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for 611 -727 N Perkins Rd: 	CC-20-33	Monty Karns

	<p>Parcel 2 containing 7,068 square feet (0.162 acre)</p> <p>Parcel 3 containing of 960 square feet (0.022 acre)</p> <p>Parcel 4 containing of 2,750 square feet (0.063 acre)</p> <ul style="list-style-type: none"> • Grantor: R and S Hotel, LLC, an Oklahoma limited liability company (undivided 20% interest), D and B Hotel, LLC, an Oklahoma limited liability company (undivided 10% interest) and Conner Hotels, LLC, an Oklahoma limited liability company (undivided 70% interest) for Parcel 6, addressed as 600 E. McElroy Road containing 1,107 square feet (0.025) • Grantor: Nikki's Greek Restaurant, LLC for Parcel 7, addressed as 610 E. McElroy Road containing 2,542 square feet (0.058 acre) • Grantor: KO Huts, Inc. for Parcel 8, addressed as 807 N. Perkins Road containing 2,779 square feet (0.064 acre) • Grantor: J.P.M. INC., a corporation for Parcel 9, addressed as 1000 N. Perkins Road containing 1,267 square feet (0.029 acre) • Grantor: Lakeview Plaza, LLC for Parcel 22, addressed as 2307 N. Perkins Road containing 218 square feet (0.005 acre) <p>Permanent Easement:</p> <ul style="list-style-type: none"> • Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for 611-727 N Perkins Rd: Parcel 1 containing 3,641 square feet (0.084 acre) Parcel 2 containing 5,914 square feet (0.136 acre) Parcel 3 containing 840 square feet (0.019 acre) 		
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	<p>Parcel 4 containing 1,028 square feet (0.024 acre)</p> <ul style="list-style-type: none"> • Grantor: R and S Hotel, LLC, an Oklahoma limited liability company (undivided 20% interest), D and B Hotel, LLC, an Oklahoma limited liability company (undivided 10% interest) and Conner Hotels, LLC, an Oklahoma limited liability company (undivided 70% interest) for Parcel 6, addressed as 600 E. McElroy Road, containing 1,254 square feet (0.029 acre) • Grantor: Nikki’s Greek Restaurant, LLC for Parcel 7, addressed as 610 E. McElroy Road containing 2,894 square feet (0.066 acre) • Grantor: KO Huts, Inc. for Parcel 8, addressed as 807 N. Perkins Road containing 3,054 square feet (0.070 acre) • Grantor: J.P.M. INC., a corporation for Parcel 9, addressed as 1000 N. Perkins Road containing 2,534 square feet (0.058 acre) • Grantor: Lakeview Plaza, LLC for Parcel 22, addressed as 2307 N. Perkins Road, for a permanent easement containing 3,480 square feet (0.078 acre) <p>Pedestrian Easement:</p> <ul style="list-style-type: none"> • Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for 611-727 N. Perkins Road: Parcel 1 containing 1,942 square feet (0.045 acre) Parcel 2 containing 640 square feet (0.015 acre) <p>Temporary Easement:</p> <ul style="list-style-type: none"> • Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for 611-727 N. Perkins Road: 		
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	<p>Parcel 2 containing 3,235 square feet (0.074 acre)</p> <p>Parcel 3 containing 840 square feet (0.019 acre)</p> <p>Parcel 4 containing 1,493 square feet (0.034 acre)</p> <ul style="list-style-type: none"> • Grantor: Nikki’s Greek Restaurant, LLC for Parcel 7, addressed as 610 E. McElroy Road containing 3,080 square feet (0.071 acre) • Grantor: KO Huts, Inc. for Parcel 8, addressed as 807 N. Perkins Road containing 3,355 square feet (0.077 acre) • Grantor: J.P.M. INC., a corporation for Parcel 9, addressed as 1000 N. Perkins Road containing 3,333 square feet (0.077 acre) 		
d.	<p>Approve expenditure of \$159,150 in compensation for rights-of-way, permanent and temporary easements and property acquisition for the parcels along North Perkins Road for Stillwater Project No. STPW-22 and authorize the Mayor to execute the documents:</p> <p>Real Estate Purchase Agreements:</p> <ol style="list-style-type: none"> 1) Grantor: Oklahoma Gas and Electric Company, an Oklahoma Corporation for Parcel 10, addressed as 903 N. Perkins Road for 7,175 square feet (0.165 acre) <p>Utility Easements:</p> <ol style="list-style-type: none"> 1) Grantor: Oklahoma Gas and Electric Company, an Oklahoma Corporation for Parcel 10, addressed as 903 N. Perkins Road for 1,435 square feet (0.033 acre) <p>Temporary Construction Easement:</p> <ol style="list-style-type: none"> 1) Grantor: Oklahoma Gas and Electric Company, an Oklahoma Corporation for Parcel 10, addressed as 903 N. Perkins Road for 1,435 square feet (0.033 acre) 	CC-20-34	Monty Karns

CONSENT DOCKET APPROVED AS PRESENTED 5-0

5. Public Comment on Items Not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the***

meeting agenda provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from Consent

7. Public Hearings

The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Lore Properties LLC, along with the applicant Simply Green Crops, for review and approval of an Specific Use Permit to allow for a medical marijuana growing facility at 2000 E Arjay Avenue (Continued from February 3, 2020) APPROVED 3-2 WITH VICE MAYOR DARLINGTON AND COUNCILOR WEDLAKE VOTING NAY	CC-20-32	Lanc Gross Rafael Estrada Roberto Estrada
b.	Receive public comment regarding a request for a Map Amendment to rezone property addressed as 1724 North Jardot Road from “A” Agriculture to “RSS” Small Lot Single-Family Residential and “CG” Commercial General Districts APPROVED 5-0	CC-20-37	Lanc Gross Stephen Gose

8. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Authorization for rejection of the bid to upgrade the AV gas system Stillwater Regional Airport’s fuel farm and for re-bid of this project using revised specifications APPROVED 5-0	CC-20-35	Paul Priegel
b.	Approve Professional Services Agreement with Mead & Hunt for air service consulting services for Stillwater Regional Airport APPROVED 5-0	CC-20-36	Paul Priegel
c.	Authorize City Manager to execute a Memorandum of Understanding with EcoAdapt for Climate Vulnerability and Adaptation Planning Workshop APPROVED 5-0	CC-20-38	Paula Dennison
d.	Approve the Stillwater Public Library’s request to accept up to \$75,000 in funding from the Oklahoma Department of Libraries for the Oklahoma Virtual Library APPROVED 5-0	CC-20-39	Stacy DeLano
e.	Approve budget amendment for Stillwater Public Library reflecting an increase in the donation	CC-20-40	Stacy DeLano

	revenue account by \$1417 and a corresponding increase to projects in the donation expenditure account APPROVED 5-0		
f.	Approve budget amendment for Stillwater Public Library reflecting a \$2000 increase in the federal grant revenue account and a \$2,000 increase in the grant expenditure account APPROVED 5-0	CC-20-41	Stacy DeLano
g.	Authorize the City Manager to enter into a contract for services with Vibrant Community Partners for a coaching engagement with a cost not to exceed \$80,000 APPROVED 5-0	CC-20-42	Melissa Reames

9. Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	Resolution No. CC-2020-8: A resolution expressing the City of Stillwater's commitment to renewable and clean energy and providing for the creation of a citizen task force. ADOPTED 5-0
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10. Ordinances

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	Second Read
	Ordinance No. 3449: An ordinance closing the east 330 feet of a platted ten (10) foot utility easement in Block Four (4) of the Watson Heights Addition on property addressed as 821 North Main Street ADOPTED 5-0

11. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i. Discussion about scheduling items for future meetings.

12. Questions & Inquiries

13. Adjourn

ADJOURNED 5-0

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.