



STILLWATER CITY COUNCIL

REGULAR MEETING *AMENDED AGENDA for May 20, 2019 at 5:30 p.m.

Council Hearing Room, Stillwater Municipal Building, 723 S. Lewis Street, Stillwater, OK

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

NOTE: The Mayor and City Council will gather in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS & PRESENTATIONS
 - a. Community Action
 - b. ALS Awareness
 - c. Public Works Week
 - d. Kiwanis Club Police Office of the Year

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Accept general utility & electric easements at 1220 W. 12th Avenue from Baymere, LLC. (CC-19-64)
- b. Approve right-of-way agreement with Modella Gallery of Stillwater located at 721 S Main Street (CC-19-65)
- c. Authorize the Mayor to sign the Payne County Youth Services 2019 Emergency Shelter Grant forms (CC-19-62)
- d. Approval of minutes
 - i) Regular Meeting Minutes May 6, 2019
 - ii) Executive Session Minutes May 6, 2019
 - iii) Regular Meeting Minutes May 13, 2019

APPROVED 5-0

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

7. PUBLIC HEARINGS

The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

- a. Receive public comment regarding a request for a Text Amendment to the Land Development Code Chapter 23, Article V Use Categories and Limitations, Division 3 Use Limitations by adding sections establishing regulations for Home Sharing and Residential Short-Term Rentals (CC-19-69)

POSTPONED TO JUNE 17, 2019 5-0

8. GENERAL ORDERS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Approve selection of Berberich Trahan and Co., P.A. to perform the audit for the City of Stillwater and related Trust Authorities for the fiscal year ending June 30, 2019 (CC-19-63)
APPROVED 5-0
- b. Approve commercial transportation fee waiver for St. Andrew's Episcopal Church at 504 W 3rd Avenue (CC-19-66) **APPROVED 5-0**
- c. Approve contract with Meshek & Associates for professional services to update the City of Stillwater Hazard Mitigation Plan at a cost of \$156,000; authorize application to State of Oklahoma Emergency Management Office and FEMA for grant funds; and approve budget amendment reallocating existing funds (CC-19-61) **APPROVED 5-0**
- d. Approve Collective Bargaining Agreement between the City of Stillwater and Fraternal Order of Police Lodge #102 for contract year 2019-2020 (CC-19-67) **APPROVED 5-0**
- e. Authorize City Manager to sign revised contract related to health insurance re-insurance contract with AccuRisk-Nationwide (CC-19-68) **APPROVED 5-0**
- f. Approve supplement to contract with H.W. Lochner, Inc. for inspection services at Stillwater Regional Airport (CC-19-71) **APPROVED 5-0**
- g. Approve budget amendment to fund Stillwater Regional Airport administrative staff office improvements project (CC-19-70) **APPROVED 5-0**
- h. Approve 2019-2023 City Council Strategic Plan **APPROVED 5-0**
- i. Presentation and possible action on Holiday Pop-up Shops at Block 34 **APPROVED 5-0**

9. RESOLUTIONS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

- a. RESOLUTION NO. CC-2019-7: A resolution of the City of Stillwater adopting an operating budget for fiscal year 2019-20

ADOPTED 5-0

10. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

- a. *Ordinance No. 3435: AN ORDINANCE AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE V, USE CATEGORIES AND LIMITATIONS, TO CREATE DIVISION 4, HOME SHARING AND RESIDENTIAL SHORT-TERM RENTAL, SECTION 23-115.1, DEFINITIONS; SECTION 23-115.2, PERMITTED DISTRICTS; SECTION 23-115.3, HOME SHARING; LICENSE REQUIRED; COMPLIANCE WITH APPLICABLE CODES; SECTION 23-115.4, APPLICATION FORM; SECTION 23-115.5, RESIDENTIAL SHORT-TERM RENTAL; REQUIREMENTS; SECTION 23-115.6, SUSPENSION, REVOCATION, DENIAL; SECTION 23-115.7, COVENANTS; DEED RESTRICTIONS; OVERLAY REQUIREMENTS; AND, SECTION 23-115.8, PENALTY (TITLE ONLY)
NO ACTION
- b. Ordinance No. 3436: An ordinance closing the south five (5) feet of a ten (10) foot electric easement on property addressed as 423 S Gray Street
ADVANCED TO SECOND READING 5-0
- c. *Ordinance No. 3437: AN ORDINANCE AMENDING CHAPTER 39, TAXATION, OF THE STILLWATER CITY CODE, BY AMENDING ARTICLE IV, HOTEL ROOM TAX, SECTION 39-271, DEFINITIONS, AND SECTION 39-273, TAX LEVIED; AND DECLARING AN EMERGENCY.
ADVANCED TO SECOND READING 5-0

11. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i) Discussion about scheduling items for upcoming meetings

12. QUESTIONS & INQUIRIES

13. APPOINTMENTS

- a. Library Board
APPOINTED CARA ADNEY, DR. JILL ROOKER AND PATRICIA MULLINS 5-0

14. ADJOURN

NOTE: Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.

Agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.