

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED JANUARY 9, 2019 AT 3:45 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER CITY COUNCIL  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
JANUARY 14, 2019

**PRESENT:** MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON  
COUNCILORS ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Mayor Joyce called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Stillwater City Council led the audience in the Pledge of Allegiance.

**3. CONSENT DOCKET**

- a. Budget amendment reflecting an increase in the FEMA Emergency Management Performance Grant from \$30,000 to \$50,000
- b. Acceptance of the water mains, sewer mains, pavement, easements, and right-of-way at the Chamber Business Park located at 1001 E. Airport Road (CC-19-06)
- c. Bid recommendation for replacement of the roof at the Senior Center (CC-19-05)
- d. Approval of January 7, 2019 regular meeting minutes
- e. Budget amendment reflecting the increase in Stillwater Regional Airport fuel sales, expenditures, and flowage fees due to increased demand during FY19

Vice Mayor Darlington requested Item c be removed from Consent Docket.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET EXCLUDING ITEM C.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**5. ITEMS REMOVED FROM CONSENT DOCKET**

- c. Bid recommendation for replacement of the roof at the Senior Center (CC-19-05)

Vice Mayor Darlington inquired about other details on bids mainly regarding insulation of the building. Jim Scott explained the bids were over the budgeted amount when including insulation.

Vice Mayor Darlington expressed concern about the heating and air bills for the building without proper insulation.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR ZANNOTTI TO APPROVE ITEM C AS LISTED ON THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-NAY, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. MOTION CARRIED WITH FOUR YEA VOTES AND ONE NAY VOTE.

## 6. GENERAL ORDERS

### a. Update on Assessment of Reserve Policies (CC-19-07)

Finance Director Christy Cluck reminded Council that the October 1, 2018 City Council and Stillwater Utilities Authority meetings included a discussion of reserve levels and that CFO Melissa Reames indicated that staff would evaluate the appropriateness of reserve levels currently in place and bring back possible recommendations to restructure reserve levels.

Staff has consulted Government Finance Officers Association (GFOA) best practices and evaluated reserve calculation methods endorsed by the GFOA and the American Public Power Association (APPA) in order to select a method that works best for the City's business environment. Staff continues to evaluate methodology and will develop a recommendation and incorporate that recommendation in the FY20 budget presentation in March.

### b. Presentation from Oklahoma State University on scooter contract

Oklahoma State University Vice President of Finance Joe Weaver and Transportation Director Steve Spradling announced that Spin was awarded the contract for scooters on campus. Mr. Spradling discussed OSU's guidelines for riding, parking and geo-fencing for scooters.

## 7. ORDINANCES

### First Reading

- a. ORDINANCE NO. 3428: AN ORDINANCE OF THE CITY OF STILLWATER, OKLAHOMA, AMENDING TITLE 37 OF THE STILLWATER CITY CODE "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES" BY THE ADDITION OF ARTICLE V ENTITLED "SHARED ACTIVE TRANSPORTATION"; STATING ITS PURPOSE AND INTENT; PROVIDING DEFINITIONS; SETTING FORTH PERMITTING AND FEE REQUIREMENTS; ESTABLISHING SHARED ACTIVE TRANSPORTATION PROCEDURES; STATING PARKING, SAFETY, MAINTENANCE AND OPERATION REQUIREMENTS; REQUIRING SERVICE TO UNDER-SERVED AREAS OF THE CITY; SETTING FORTH DATA COLLECTION AND REPORTING FUNCTIONS; REQUIRING APPROPRIATE INSURANCE AND OTHER GUARANTEES, AND ALLOWING FOR TERMINATION; REPEALING ANY CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY (TITLE ONLY)

No action was taken on Ordinance No. 3428. This item will be placed on the February 4, 2019 agenda for first reading.

- b. ORDINANCE NO. 3429: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 1309 W UNIVERSITY AVENUE AS MORE PARTICULARLY DESCRIBED IN THIS

ORDINANCE, FROM RMI (RESIDENTIAL MULTI-FAMILY INTERMEDIATE) TO RMU (RESIDENTIAL MULTI-FAMILY URBAN) CLASSIFICATION

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3429 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**8. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the City Attorney
  - i) Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
  - ii) Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with International Association of Firefighters Local #2095.
- b. Miscellaneous items from the City Manager

Mr. McNickle requested that people please stay away from the skate park at Strickland Park until it is completed in mid-February. Skating on the surface now is damaging and only delays the completion.

Miscellaneous items from the City Council

Councilor Zannotti reminded citizens about the online financial budget center, Balancing Act. Citizens can now try to balance the City's budget using Balancing Act. Vice Mayor Darlington reminded citizens that every Friday the City releases all road closures and scheduled water service interruptions through several different media. Councilor Wedlake reminded everyone to be sure and get their tickets for Dancing with Daddy on February 8<sup>th</sup> and 9<sup>th</sup>. Councilor Dzialowski mentioned that Stillwater has launched podcasts called FYI Stillwater featuring services the city offers and other helpful resources for citizens.

- i) Discussion about scheduling items for upcoming meetings

**9. QUESTIONS & INQUIRIES**

None.

**10. EXECUTIVE SESSION**

- a. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- b. Confidential communication to discuss labor negotiations with International Association of Firefighters Local #2095.

The Stillwater City Council entered into Executive Session at 6:33 p.m. and returned to open session at 7:05 p.m.

**11. RETURN FROM EXECUTIVE SESSION**

- a. No action will be taken on this item.
- b. No action will be taken on this item.

No action was taken on Items a. or b.

**12. ADJOURN**

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADJOURN THE JANUARY 14, 2019 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The January 14, 2019 regular meeting of the Stillwater City Council adjourned at 7:06 p.m.

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**WILLIAM H. JOYCE, MAYOR  
STILLWATER CITY COUNCIL**

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**ELIZABETH CHRZ  
CITY CLERK**