

Budget Amendment Request For Budget Year

2016-2017

Date: 1/3/2017

Department: CMO

Requested by: Melissa Reames

Explanation: To amend the budget for donations received through December 31, 2016

	Account Number & Account Name	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	<u>1016027 48701</u>	<u></u>	<u>-</u>	<u>2,140</u>	<u>2,140</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
Decrease:	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>

Net Change: For new appropriations only. Changes will usually result in a total increase or decrease.
Grant revenues offset by expenditures may net to zero.

2,140

Reviewed by Operations Manager/Director: _____

Date: _____

Reviewed by Finance: _____

Date: _____

Approved by Administrator: _____

Date: _____

Approved by City Manager: _____

Melissa Reames

1-4-17

Approved by City Council (If applicable)

Yes _____ No _____

Date: _____

Processed by Finance: _____

Date: _____