

# Budget Amendment Request

## For Budget Year \_\_\_\_\_ 2017

Date: 19-Sep-16  
 Department: Library  
 Requested by: Lynda Reynolds

Explanation: Receipt of \$4,000 Health Literacy grant from Oklahoma Department of Libraries. Grant will provide for a 5 month health series from Feb-June 2017 at the Stillwater Public Library.

	Account Number & Account Name	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	<u>101-5510-53045/Grant Expenditures</u>	<u></u>	<u>144,100</u>	<u>4,000</u>	<u>148,100</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
Decrease:	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>

Net Change: For new appropriations only. Changes will usually result in a total increase or decrease.  
 Grant revenues offset by expenditures may net to zero.

4,000

Reviewed by Operations Manager/Director: Lynda Reynolds

Date: \_\_\_\_\_

Reviewed by Finance: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Administrator: Melina Recamer

Date: 9-6-16

Approved by City Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City Council (If applicable) Yes \_\_\_\_\_ No \_\_\_\_\_

Date: \_\_\_\_\_

Processed by Finance: \_\_\_\_\_

Date: \_\_\_\_\_