

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED JULY 13, 2016 AT 3:25 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER CITY COUNCIL  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
JULY 18, 2016**

**PRESENT: MAYOR GINA J. NOBLE, VICE MAYOR PAT DARLINGTON,  
COUNCILORS MIGUEL NAJERA, ALANE ZANNOTTI AND WILLIAM JOYCE**  
**ABSENT: NONE**

**1. CALL MEETING TO ORDER**

Mayor Noble called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Jorrie Holly, daughter of Building Maintenance employee Stacie Holly, led the audience in the Pledge of Allegiance.

**3. PROCLAMATIONS & PRESENTATIONS**

Mayor Noble proclaimed July 18, 2016 as "Ammie Bryant Day" in the City of Stillwater and thanked Ms. Bryant for her many contributions during her tenure as director of the Sherrar Museum of Stillwater. Ms. Bryant expressed her appreciation for the support she has received from the City of Stillwater and the community over the past eight years.

**4. CONSENT DOCKET**

- a. Approval of minutes: Regular Meeting July 11, 2016
- b. Acceptance of electric easement at 1001 E. 17<sup>th</sup> Avenue (CC-16-90)
- c. Acceptance of Water 2040 easements: (CC-16-89)
  - i) Parcel B-014 Robert & Michelle Walton
  - ii) Parcel B-015 Nottingham Homeowners
- d. Carry forward of FY 2016 budgeted funds to FY 2017 budget
- e. Amendment to agreement between City of Stillwater & Stillwater Children's Museum
- f. Approve the perpetual easement required for the 6<sup>th</sup> & Perkins intersection project and authorize City Attorney to draft final documents for Mayor's signature (CC-16-88)
- g. Renewal of FY 2017 on-call engineering contract with Olsson Associates for Transportation & Stormwater Services (CC-16-92)
- h. Budget amendment showing appropriation of rural fire funds overlooked in the original 2017 budget
- i. Sheerar Museum quarterly report

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no public comments on agenda items not scheduled for public hearing.

## 6. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

## 7. PUBLIC HEARINGS

- a. Receive public comment regarding a request for a Specific Use Permit in the O (Office) district to allow the construction of a parking lot at properties addressed as 506, 510, 514, and 524 S. Lincoln Street (CC-16-91)

Development Review Manager Mike Beaty reported that the proposed Specific Use Permit (SUP) in the O (Office) district is to allow the construction of a parking lot at properties addressed as 506, 510, 514 and 524 S. Lincoln. The Planning Commission findings are that a SUP is required for the parking lot, it is needed for the OSU Foundation expansion and the proposal meets the standards for landscaping and lighting adjacent to residential areas.

Mayor Noble opened and closed the public hearing as there was no one presented for or against.

The Planning Commission voted 4-0 to recommend approval of the proposed SUP.

Discussion regarding the landscaping requirements was held.

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE PROPOSED SPECIFIC USE PERMIT IN THE O (OFFICE) DISTRICT TO ALLOW THE CONSTRUCTION OF A PARKING LOT AT PROPERTIES ADDRESSED AS 506, 510, 514 AND 524 S. LINCOLN STREET.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 8. RESOLUTIONS

- a. **RESOLUTION NO. CC-2016-22: A RESOLUTION AUTHORIZING EXECUTION OF A CERTAIN PROJECT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION TO MODIFY AND RECONSTRUCT WESTERN ROAD BEGINNING AT THE INTERSECTION OF MCELROY ROAD EXTENDING NORTH ON WESTERN ROAD TO LAKEVIEW ROAD WITHIN THE CITY OF STILLWATER, OKLAHOMA**

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO APPROVE RESOLUTION NO. CC-2016-22 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 9. ORDINANCES

First Reading

None.

Second Reading

- a. **ORDINANCE 3346: AN ORDINANCE CLOSING A PORTION OF THE EAST 5TH AVENUE RIGHT OF WAY ADJACENT TO 423 SOUTH PERKINS ROAD AND 798 EAST 5TH AVENUE**

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO ADOPT ORDINANCE NO. 3346 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 10. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney:
  - i) Request for Executive Session pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of Stillwater City Manager Norman McNickle.
  - ii) Request for Executive Session pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of Stillwater City Attorney John Dorman.
  - iii) Mr. Dorman introduced new Assistant City Attorney Kimberly Carnley.
- b. Miscellaneous items from the City Manager: Mr. McNickle gave an update on the new Stillwater Electric Center and shared that an open house would be held when the project is complete. Due to recent weather events, debris pickup will be scheduled soon. Thanked City employees for their efforts in restoring power following the severe weather. Mayor Noble expressed that the past Friday Food Trucks & Tunes event, "Winter Wonderland", was very successful, and the next one will be held on August 19 with a bicycle theme. Councilor Joyce reminded citizens that there are two open vacancies on the Planning Commission.
- c. Miscellaneous items from the City Council:
  - i) Discussion about scheduling items for upcoming meetings

## 11. QUESTIONS & INQUIRIES

None.

Stillwater City Council recessed at 5:49 p.m. and reconvened at 6:35 p.m.

## 12. EXECUTIVE SESSION

- a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Manager Norman McNickle.
- b. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney John Dorman.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR JOYCE TO ENTER INTO EXECUTIVE SESSION.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The Stillwater City Council entered into Executive Session at 6:35 p.m. and returned to open session at 7:57 p.m.

## 13. RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on either Executive Session item.

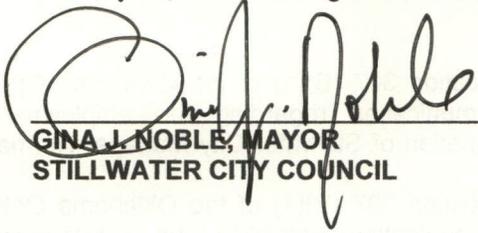
No action taken.

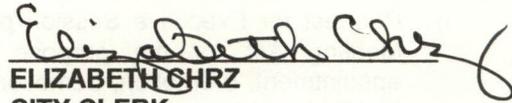
## 14. ADJOURN

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR JOYCE TO ADJOURN THE JULY 18, 2016 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The July 18, 2016 meeting of the Stillwater City Council adjourned at 7:57 p.m.

  
GINA J. NOBLE, MAYOR  
STILLWATER CITY COUNCIL

  
ELIZABETH SHRZ  
CITY CLERK