STILLWATER CITY COUNCIL
REGULAR MEETING AGENDA for MAY 16, 2016 at 5:30 p.m.
The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Miguel Najera, Alane Zannotti, & Will Joyce
NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

---

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS & PRESENTATIONS

   a. Distinguished Young Woman of Payne County Ana Teresa Atiles
   b. Community Action Month
   c. Public Works Week
   d. Presentation of American Public Works Association of OK Project of the Year Award for the Sangre Road Bridge Project by Paul D'Andrea, APWAOK Chapter President & Sharla Lovern, APWAOK Chapter Secretary to City of Stillwater (Sharla Lovern), Meridian Construction (Tyler Davis) , and BKL Consulting Engineers (Stacy Loeffler & Travis Small)

4. CONSENT DOCKET
   Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. ***The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

   a. Approval of minutes:

	Regular Meeting	April 25, 2016
	Regular Meeting	May 2, 2016
	Executive Session	May 2, 2016

   b. Budget amendment reallocating surplus project funds to the Stillwater Regional Airport budget

c. Budget amendments allocating funds for sidewalk project plans for Hunter's Ridge and Pecan Hill developments for sidewalks to be constructed by the developers with reimbursement to the City of Stillwater
d. Authorize COPS Hiring Program grant application to hire three new entry level police officers (CC-16-61)
e. Mission of Hope 2016 Emergency Shelter Grant & Environmental Review (CC-16-63)
f. Payne County Youth Services 2016 Emergency Shelter Grant & Environmental Review (CC-16-64)
g. Stillwater Domestic Violence Center 2016 Emergency Shelter Grant & Environmental Review (CC-16-65)
h. Approval of water line agreement between City of Stillwater and St. Francis Xavier Catholic Church of Stillwater
i. Accept water line easement on west side of Sangre Road between 6th Avenue and Virginia Street for the construction of a water line by Saint Francis Xavier Catholic Church of Stillwater (CC-16-62)
j. Set June 20, 2016 as date for public hearing to consider a request to close a portion of 5th Avenue right-of-way adjacent to 798 E 5th Avenue
k. Sole source authorization for counters and cabinets at Stillwater Regional Airport via American Airline vendor Jensen Cabinets, Inc. (CC-16-59)

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING
The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

7. GENERAL ORDERS
The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. Consider sale of City owned property at 301 S. Washington Street (CC-16-60)

8. RESOLUTIONS
The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

a. **RESOLUTION NO. CC-2016-8: A RESOLUTION ESTABLISHING CRITERIA FOR EVALUATION OF DEVELOPMENT PROPOSALS FOR PROJECTS LOCATED WITHIN THE BOUNDARIES OF INCREMENT DISTRICT NO. 2, CITY OF STILLWATER ("STILLWATER WEST 51 TAX INCREMENT FINANCING DISTRICT")**
b. **RESOLUTION NO. CC-2016-14: A RESOLUTION ADOPTING THE GUIDELINES FOR PROCESSING TORT CLAIMS AND WORKERS' COMPENSATION CLAIMS VALUED AT LESS THAN $50,000**
c. **RESOLUTION NO. CC-2016-17: A RESOLUTION OF THE CITY OF STILLWATER NOMINATING MARCY LAMB AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OkMRF)**

REPRESENTING DISTRICT 5 FOR A FIVE YEAR TERM BEGINNING OCTOBER 1, 2016 THROUGH OCTOBER 1, 2021

9. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

a. **<u>ORDINANCE NO. 3341:</u> AN ORDINANCE AMENDING THE STILLWATER CITY CODE, BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE XXV, CORRIDOR REDEVELOPMENT AREA PLANNING DISTRICT, BY CREATING SECTION 23-452, PETITION TO ANNEX INTO CORRIDOR REDEVELOPMENT AREA PLANNING DISTRICT**

b. **<u>ORDINANCE NO. 3342:</u> AN ORDINANCE AMENDING THE STILLWATER CITY CODE, BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, APPENDIX I, FORM BASED CODES, ARTICLE IV, GENERAL PROVISIONS, SECTION 4.4, VEHICLE PARKING PROVISIONS, BY AMENDING SECTION 4.4.2, DESIGN STANDARDS; BY DELETING IN ITS ENTIRETY SECTION 4.4.4, HOW TO CALCULATE SHARED PARKING; BY CREATING NEW SECTION 4.4.4, PARKING REDUCTION FOR SHARED/MIXED USES, AND PROVIDING FOR EXCEPTION**

c. **<u>ORDINANCE NO. 3343:</u> AN ORDINANCE AMENDING THE STILLWATER CITY CODE, BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, APPENDIX I, FORM BASED CODES, ARTICLE IV, GENERAL PROVISIONS, BY AMENDING AND REPLACING TABLE 13, SUMMARY OF REQUIREMENTS FOR TRANSECT ZONES, BY AMENDING AND REPLACING TABLE 18, PUBLIC FRONTAGES, BY DELETING IN ITS ENTIRETY TABLE 23, THRUWAY STREETS; TABLE 24, MIXED USE STREETS; TABLE 25, VILLAGE STREETS; TABLE 26, CONNECTOR STREETS; TABLE 27, NEIGHBORHOOD STREETS; TABLE 28, WOONERF; AND TABLE 29, LANE; AND BY CREATING NEW TABLE 23, DUCK STREET; TABLE 24, MIXED USE-100' ROW; TABLE 25, MIXED USE – 80' ROW; TABLE 26, MIXED USE – 75' ROW; TABLE 27, MIXED USE – 66' ROW; TABLE 28, NEIGHBORHOOD – 60' ROW; TABLE 29, NEIGHBORHOOD – 50' ROW; TABLE 30, NEIGHBORHOOD – 45' ROW; TABLE 31, NEIGHBORHOOD – 40' ROW; TABLE 32, NEIGHBORHOOD – 30' ROW; AND TABLE 33, NEIGHBORHOOD – 20' ROW; BY DELETING IN ITS ENTIRETY MAP 3, THOROUGHFARES**

Second Reading

a. **<u>ORDINANCE NO. 3339:</u> AN ORDINANCE APPROVING AND ADOPTING THE STILLWATER WEST 51 DEVELOPMENT DISTRICT PROJECT PLAN; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. TWO, CITY OF STILLWATER; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF STILLWATER TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF STILLWATER OR ALTERNATIVE AUTHORIZED ENTITY; AUTHORIZING THE USE OF SALES TAX INCREMENT REVENUES FOR THE PAYMENT OR FINANCING OF CERTAIN PROJECT COSTS; AUTHORIZING THE USE OF OTHER RESOURCES TO PAY FOR OR FINANCE PROJECT COSTS; AUTHORIZING THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY OR ALTERNATIVE AUTHORIZED ENTITY TO ISSUE APPORTIONMENT NOTES AND CARRY OUT CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILITY**

b. **<u>ORDINANCE NO. 3340</u>: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 506, 510, 514 AND 524 SOUTH LINCOLN STREET FROM RTM, TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL DISTRICT, TO O, OFFICE DISTRICT**

10. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

a. Miscellaneous items from the City Attorney
b. Miscellaneous items from the City Manager
c. Miscellaneous items from the City Council
   i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

12. APPOINTMENTS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Appointments unless the agenda entry specifically states that no action will be taken.

a. Appointments to the Stillwater Library Board, Business Improvement District #1 Advisory Board, & Public Housing Authority Board

13. ADJOURN

<u>NOTE</u>: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.

The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On 05.12.16 @ 4:05 ***, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.***

posted