IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AMENDED AGENDA WAS POSTED MARCH 31, 2016 AT 8:15 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
APRIL 4, 2016

PRESENT: **MAYOR GINA J. NOBLE, VICE MAYOR PAT DARLINGTON, COUNCILORS JOE WEAVER, MIGUEL NAJERA AND ALANE ZANNOTTI**
ABSENT: **NONE**

1. CALL MEETING TO ORDER

Mayor Noble called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Councilor Weaver's granddaughter, Elizabeth Weaver, kindergartener at Sangre Ridge Elementary School, and Tucker Beach, 5th grader at Sangre Ridge Elementary School, led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS & PRESENTATIONS

a. Child Abuse Prevention Month

Mayor Noble proclaimed April 2016 as "Child Abuse Prevention Month" in Stillwater, Oklahoma. Ms. Campbell accepted the proclamation on behalf of the Child Abuse Prevention Task Force and the Saville Center.

b. National Fair Housing Month

Mayor Noble proclaimed April 2016 as "Fair Housing Month" in Stillwater, Oklahoma. Stillwater Housing Authority Executive Director Glen Redding accepted the proclamation and thanked City Council for their continued support of public housing.

c. Honorary Swearing-in of Riley Hoffman as a City of Stillwater Police Officer

Police Captain Kyle Gibbs introduced Riley Hoffman, a 10-year old young man, who has dreamed of becoming a police officer or a fireman. Mayor Noble declared April 4, 2016 as "Riley Hoffman Day" in Stillwater, Oklahoma. Judge Tanya Raun administered the oath of office to Police Officer Hoffman and his badge was pinned by his mother.

4. CONSENT DOCKET

a. Budget amendment to fund airline marketing and equipment at Stillwater Regional Airport
b. Budget amendments showing the receipt and expenditure of an OK Department of Libraries grant for OK Virtual Library Consortium administered by Stillwater Regional Library
c. Authorize payment to Oklahoma Department of Transportation for Western Road Improvement Project (CC-16-42)
d. Approve agreement between City of Stillwater & Stillwater Milling Company

e. Accept electric easement at 621 W. 22nd Avenue (CC-16-39)
f. Accept easements for the West Highway 51 booster pump station and water line to Range Tower (CC-16-38)
g. Water 2040 donation agreement with Bushwood L.L.C. (Ortho Oklahoma) for real estate acquisition for the proposed West Highway 51 Water Distribution Booster Pump Station (CC-16-41)
h. Approval of minutes: Regular Meeting March 21, 2016
Executive Session March 21, 2016

MOTION BY COUNCILOR NAJERA, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no public comments on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

7. PUBLIC HEARINGS

a. Receive public comment regarding the proposed City of Stillwater operating budget for fiscal year 2016-17

City Manager Norman McNickle stated that this is the second public hearing regarding the proposed fiscal year 2016-2017 operating budget.

Mayor Noble opened and closed the public hearing as no one was present for or against.

No action was taken on this item.

8. GENERAL ORDERS

a. Consider proposed amendments to Form Based Codes (CC-16-40)

Director of Operations John McClenny reported that since the adoption of Form Based Codes, some issues have been identified. The proposed amendments are to bring the Form Based Codes into compliance with City Standards, to provide unique and proper designs of the street for use by multi transportation modes, to ensure adequate provision for parking in the area and establish a method for voluntary annexation of surrounding properties into the Corridor Redevelopment Area.

Staff recommends that the proposed amendments be referred to the Planning Commission for the April 5, 2016 meeting.

Discussion occurred regarding the width of travel lanes, bike lanes and sidewalks; the visibility of storefronts in the pictures shown with center street parking; the reduction in conflicts between the different transportation modes; and the need for some flexibility in the Form Based Codes.

MOTION BY COUNCILOR WEAVER, SECOND BY COUNCILOR ZANNOTTI TO REFER THE PROPOSED AMENDMENTS TO THE PLANNING COMMISSION FOR THE APRIL 5, 2016 MEETING.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. ORDINANCES

First Reading

None.

Second Reading

a. **ORDINANCE NO. 3337: AN ORDINANCE RELATING TO PUBLIC HEALTH AND SAFETY REVISING THE 911 EMERGENCY NUMBER ORDINANCE, SECTION 5, EMERGENCY TELEPHONE SERVICE AND FEE, THEREBY MAINTAINING THE CURRENT FIVE PERCENT USER FEE ESTABLISHED; AND DECLARING AN EMERGENCY (CC-16-31)**

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO ADOPT ORDINANCE NO. 3337 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI DECLARING ORDINANCE NO. 3337 AN EMERGENCY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. **ORDINANCE NO. 3338: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE I, IN GENERAL, BY AMENDING SECTION 2-1, TORT CLAIMS; PAYMENT**

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR NAJERA TO ADOPT ORDINANCE NO. 3338 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney
   i) Request for an Executive Session pursuant to 25 0.S. §307 (C) (10) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.
b. Miscellaneous items from the City Manager: Mr. McNickle thanked everyone who assisted with the Westwood Elementary School incident last week and expressed his pleasure that no one was injured during the incident.

c. Miscellaneous items from the City Council: Mayor Noble thanked Councilor Weaver for his six years of service to the citizens of Stillwater and expressed her gratitude for his leadership and guidance. Councilor Weaver reminded citizens to vote in the local election tomorrow. Councilor Zannotti named the items that will be on the election ballot. Vice Mayor Darlington shared that the City had sponsored the OSU App Center competition and congratulated the winners, Team An for its Access Stillwater app and Gabilheri Apps for its Paws Alert app. Councilor Najera reminded citizens that project updates can be found on the City's website and of the glass recycling schedule.

i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

None.

Stillwater City Council recessed at 6:05 p.m. and reconvened at 6:09 p.m.

12. EXECUTIVE SESSION

a. Confidential communication matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater.

MOTION BY COUNCILOR NAJERA, SECOND BY VICE MAYOR DARLINGTON TO ENTER INTO EXECUTIVE SESSION.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-NAY, NAJERA-YEA, ZANNOTTI-YEA. MOTION CARRIED WITH FOUR YEA VOTES.

The Stillwater City Council entered into Executive Session at 6:10 p.m. and returned to open session at 6:41 p.m.

13. RETURN FROM EXECUTIVE SESSION

MOTION BY COUNCILOR WEAVER, SECOND BY COUNCILOR ZANNOTTI TO RECONVENE THE APRIL 4, 2016 MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

a. No action taken.

14. ADJOURN

MOTION BY COUNCILOR WEAVER, SECOND BY COUNCILOR ZANNOTTI TO ADJOURN THE APRIL 4, 2016 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The April 4, 2016 meeting of the Stillwater City Council adjourned at 6:42 p.m.

GINA J. NOBLE, MAYOR
STILLWATER CITY COUNCIL

ELIZABETH CHRZ
CITY CLERK