



**STILLWATER CITY COUNCIL**

**REGULAR MEETING AGENDA for MARCH 21, 2016 at 5:30 p.m.**

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

**Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Joe Weaver, Miguel Najera, Alane Zannotti**

**NOTE:** The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

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1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

- a. Led by Stillwater High School SMAC Week students

3. PROCLAMATIONS & PRESENTATIONS

- a. Traumatic Brain Injury Week – Allie Murie
- b. National Safe Place Week – Angie Freeney
- c. Sunshine Week – League of Women Voters

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Approval of minutes:

Regular Meeting	February 22, 2016
Executive Session	February 22, 2016
Regular Meeting	March 7, 2016
Executive Session	March 7, 2016
- b. Rejection of bids to construct tennis courts at Couch Park (CC-16-37)
- c. Bid recommendation for lawn care of City facilities, rights-of-way, parking lots and small parks (CC-16-32)
- d. Accept pedestrian easement & sidewalks at 202 W. Hall of Fame (CC-16-33)
- e. Accept general utility easement at Bourbon Street Square, 4310 W. 6<sup>th</sup> Avenue (CC-16-34)
- f. Accept general utility & streetlight easements at 101 S. Duck (CC-16-35)

- g. Accept streetlight easement at 1926/1928 S. Devin Lea Street (CC-16-36)
- h. Budget amendment adjusting the Transportation Improvement Fund due to sales tax shortfall in fiscal year 2015
- i. Authorize conveyance of quit claim deed for real property located at 317 W. 12<sup>th</sup> Avenue to Stillwater Girls, Inc. and acceptance of surrender of long term lease from Stillwater Girls, Inc. for property located at Boomer Lake Park

**APPROVED 5-0**

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

*The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.*

6. ITEMS REMOVED FROM CONSENT DOCKET

7. PUBLIC HEARINGS

*The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.*

- a. Receive public comment regarding the proposed City of Stillwater operating budget for fiscal year 2016-17 **NO ACTION**
- b. **Proposed Increment District No. 2, City of Stillwater and Stillwater West 51 Development District Project Plan Public Hearing #2:** Public hearing for the purpose of providing citizens and interested parties an opportunity to express their views regarding the proposed Increment District and Project Plan **NO ACTION**

8. ORDINANCES

*The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.*

First Reading

- a. **ORDINANCE NO. 3337: AN ORDINANCE RELATING TO PUBLIC HEALTH AND SAFETY REVISING THE 911 EMERGENCY NUMBER ORDINANCE, SECTION 5, EMERGENCY TELEPHONE SERVICE AND FEE, THEREBY MAINTAINING THE CURRENT FIVE PERCENT USER FEE ESTABLISHED; AND DECLARING AN EMERGENCY (CC-16-31)**  
**ADVANCED TO SECOND READING 5-0**
- b. **ORDINANCE NO. 3338: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE I, IN GENERAL, BY AMENDING SECTION 2-1, TORT CLAIMS; PAYMENT**  
**ADVANCED TO SECOND READING 5-0**
- c. **ORDINANCE NO. 3339: AN ORDINANCE APPROVING AND ADOPTING THE STILLWATER WEST 51 DEVELOPMENT DISTRICT PROJECT PLAN; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. TWO, CITY OF STILLWATER; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF STILLWATER TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF STILLWATER OR ALTERNATIVE AUTHORIZED ENTITY; AUTHORIZING THE USE OF SALES TAX**

INCREMENT REVENUES FOR THE PAYMENT OR FINANCING OF CERTAIN PROJECT COSTS; AUTHORIZING THE USE OF OTHER RESOURCES TO PAY FOR OR FINANCE PROJECT COSTS; AUTHORIZING THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY OR ALTERNATIVE AUTHORIZED ENTITY TO ISSUE APPORTIONMENT NOTES AND CARRY OUT CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILITY (*FIRST READING WILL BE BY TITLE ONLY PER STILLWATER CITY CHARTER SECTION 2-13*)

**ADVANCED TO SECOND READING 5-0**

Second Reading

- a. **ORDINANCE NO. 3336: AN ORDINANCE CLOSING A PORTION OF THE RIGHT-OF- WAY OF RAMSEY STREET ADJACENT TO PROPERTY ADDRESSED AS 616 SOUTH RAMSEY STREET**  
**ADOPTED 5-0**

9. REPORTS FROM OFFICERS & BOARDS

*Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
  - i) Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney John Dorman.
  - ii) Miscellaneous items from the City Council
- i) Discussion about scheduling items for upcoming meetings

10. QUESTIONS & INQUIRIES

11. EXECUTIVE SESSION

- a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney John Dorman.

12. RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on this item.

**NO ACTION**

13. ADJOURN

***NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.***

*The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at [stillwater.org](http://stillwater.org) on Wednesday afternoons prior to the Monday evening meeting.*

***The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.***

***On \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.***