



TO THE HONORABLE MAYOR AND COUNCIL

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REPORT TO:

STILLWATER CITY COUNCIL

No. CC-16-35

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ISSUED BY THE CITY MANAGER - STILLWATER, OKLAHOMA

**Date of Meeting:** March 21, 2016

**Subject:** Acceptance of General Utility and Streetlight Easement, 101 S. Duck Street, Salem Lutheran Church

**Purpose of Report:** To request City Council acceptance of a general utility and streetlight easement.

**Discussion:** Salem Lutheran Church is adding onto the existing church and paving their gravel parking lot. Electric utilities, including a service line powering a street light, currently cross the property without easements. The streetlight will be relocated as a part of the construction on the property. The proposed easements are needed for the existing electric utility and the relocated streetlight.

The general utility easement covers an area of about 3,730 sq. ft. The streetlight easement covers an area of about 585 sq. ft.

**Budget Impact:** The utilities are the responsibility of the City; therefore, there are no budget impacts.

**Alternatives:**

1. *Accept the easements.*
2. *Do not accept the easements.*

**Recommendation:** Staff recommends Alternative 1 - City Council accept the general utility easement and streetlight easement at property addressed as 101 S. Duck Street.

**Prepared by:** Tom Coats, Development Services  
**Reviewed by Operations Director:** Paula J. Dennison, Development Services  
**Reviewed by Administrative Director:** John McClenny, Operations Director  
**Date of Preparation:** March 9, 2016

**Submitted by:**

Norman McNickle  
City Manager