



TO THE HONORABLE MAYOR AND COUNCIL

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REPORT TO:

STILLWATER CITY COUNCIL

No. CC-16-34

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ISSUED BY THE CITY MANAGER - STILLWATER, OKLAHOMA

**Date of Meeting:** March 21, 2016

**Subject:** Acceptance of General Utility Easement, Bourbon Street Square, 4310 W. 6<sup>th</sup> Avenue

**Purpose of Report:** To request City Council acceptance of general utility easement on an individual lot within the Bourbon Street Square development.

**Discussion:** The Bourbon Street Square development is currently under construction with the site utilities proposed to serve several individual parcels within the development. The utility infrastructure is mostly installed; however, the utilities are not ready to be accepted at this time. The general utility easement for one of the lots within the development needs to be accepted and in place prior to the sale of the property as a condition of the closing.

The general utility easement covers an area of approximately 3,907 square feet.

**Budget Impact:** There is no budget impact with the easement dedication. Once the waterline is dedicated and accepted, it will become the maintenance responsibility of the City.

**Alternatives:**

1. *Accept the easement.*
2. *Do not accept the easement.*

**Recommendation:** Staff recommends Alternative 1 - City Council accept the general utility easement at property addressed as 4310 W. 6<sup>th</sup> Avenue.

**Prepared by:**

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**Reviewed by Operations Director:**

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**Reviewed by Administrative Director:**

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**Date of Preparation:**

March 9, 2016

**Submitted by:**

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City Manager