

RESOLUTION CC-2016-5

**“A RESOLUTION ESTABLISHING A BICYCLIST AND PEDESTRIAN
AD HOC CITIZEN ADVISORY COMMITTEE; ESTABLISHING
MEMBERSHIP CRITERIA AND SCOPE OF DUTIES”**

WHEREAS, the Mayor and City Council deem it necessary to establish an *ad hoc* citizens committee to advise City Administration on matters related to the completion of certain enumerated transportation-related projects and events; and

WHEREAS, by adoption of this resolution, the Mayor and Council hereby determines the composition and duties of the members of this advisory committee, and the role of the City Manager with regard to said committee.

BE IT THEREFORE RESOLVED, by the Mayor and City Council, that an *ad hoc* citizens committee to advise City Administration on matters related to the completion of certain enumerated transportation-related projects and events is hereby created, and shall be named the “Bicyclist and Pedestrian Ad Hoc Citizen Advisory Committee.”

BE IT FURTHER RESOLVED, that the members of the committee shall be appointed by the Mayor and Council, and shall to the fullest extent possible, consist of persons who utilize non-motorized modes of transportation across city streets, sidewalks, trails, and/or other public ways, including, but not limited to a competitive or other “serious” bicyclist, transportation and recreational bicyclist, bicycle safety professional (including law enforcement), runner or jogger, transportation and recreational walker, and differently-abled person (i.e., wheelchair).

BE IT FURTHER RESOLVED, the committee shall advise City Administration as follows:

1. Review and provide recommendations regarding pedestrian and bicycling needs in accordance with City of Stillwater Policies, Programs, and plans, such as the Stillwater Transportation Enhancement Plan and Multi Use Trail & On-Street Bicycle Master Plan;
2. Assist with preparation of City sponsored applications for pedestrian and bicycling programs such as Federal Highway Administration’s Transportation Alternatives Program, Safe Routes to Schools, and League of American Cyclists-Bicycle Friendly Community Designation; and

BE IT FURTHER RESOLVED, the committee shall have no other duties than those specifically set forth in this resolution. The committee is advisory only, and not subject to the requirements of the Oklahoma Open Meeting Act, 51 O.S. §151, *et seq.*, and as an *ad hoc* committee, is exempt from the provisions of Stillwater City Code §2-112 to §2-116 (governing authorities, boards and committees). However, Stillwater City Code §2-117 (governing conduct of authority, board and committee members) shall be applicable to this committee.

BE IT FURTHER RESOLVED, the City Manager shall designate an employee to serve as liaison to this committee. Said employee shall schedule all committee meetings, shall convene all meetings and present items of business to the committee; shall conduct research as directed by the full committee; shall prepare all reports and documents as directed by the full committee; shall enlist assistance of appropriate city departments as necessary; and shall perform other tasks as determined by the City Manager.

PASSED, APPROVED AND ADOPTED this 1st day of February, 2016.

GINA J. NOBLE, MAYOR

(SEAL)

ATTEST:

ELIZABETH CHRZ, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS 1ST DAY OF FEBRUARY,
2016.

JOHN E. DORMAN, CITY ATTORNEY