**Meeting Date:** February 1, 2016 **Consent Docket Item: 4f**

**Report:** CC-16-17

**Department:** Transportation

**Subject:** Temporary lease agreement with Allen Contracting for Western Road Improvement Project

**Budget Impact:** None

**Prior Council Action or Part of an Approved Project:** Yes **Related Items:** Resolution 2014-15

**Alternatives:** Approve temporary lease agreement with Allen Contracting and authorize the Mayor to sign associated documents.

1. Do not approve temporary lease agreement. Denial of the lease will require contractor to find another property for temporary use.

**Recommendation:** Approve temporary lease agreement with Allen Contracting and authorize the Mayor to sign associated documents.

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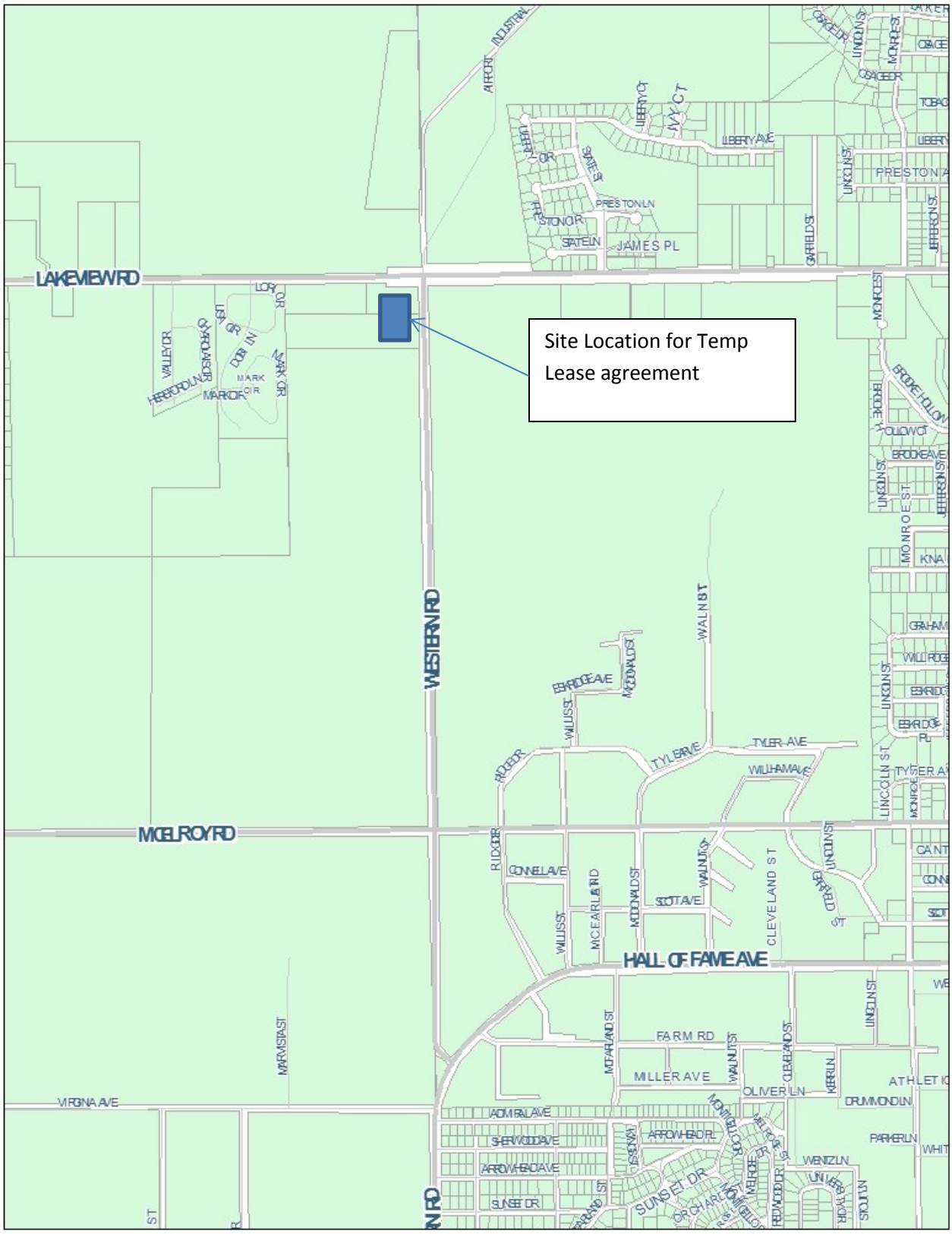
**Back-up Information:** A construction bid for the first phase of this project, Western Road between Hall of Fame Avenue and McElroy Road, was awarded to Allen Contracting of Oklahoma City in December of 2015 by ODOT. This award was based on Allen Contracting's low bid of $5,329,157.92. The construction contract includes financial incentives and disincentives to keep the project on schedule. Construction is underway and expected to be complete by August 2016.

Allen Contracting has requested the City of Stillwater to provide a space for temporary installation of a concrete batch plant and materials storage area in support of the project. Transportation staff has identified a suitable location on City of Stillwater owned property located at the southwest corner of the intersection of Lakeview Road and Western Road (See Attachment #1). This location will minimize travel distance to and from the construction site.

The City Attorney's office has prepared a lease agreement that will allow the contractor use of the site for the duration of the project. In addition to the lease agreement the contractor will be responsible for all necessary local and state permits as well as coordination with the Stillwater Airport for Federal Aviation Administration clearance notification. The lease agreement requires the contractor to restore the site to previous condition upon completion of construction.

**Attachment:** Site Map


Site Location for Temp
Lease agreement
LAKEVIEW RD
WESTERN RD
MCELROY RD
HALL OF FAME AVE
LIBERTY AVE
PRESTON LN
JAMES PL
WALNUT ST
TYLER AVE
WILLIAM AVE
CLEVELAND ST
FARM RD
MILLER AVE
OLIVER LN
VIRGINIA AVE
ADMIRAL AVE
SHERWOOD AVE
ARROWHEAD AVE
SUNSET DR
MARK CIR
MONROE ST
LINCOLN ST
MARVISTA ST