Budget Amendment Request
For Budget Year 2016-2017

Date: 11/30/2016

Department: CMO

Requested by: Melissa Reames

Explanation: Transfer of overpayment to self insurance fund in FY2016 by the business improvement district

	Account Number & Account Name	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	5000000 71000		-	25,246	25,246
					-
					-
					-
					-
Decrease:					-
					-
					-
					-
					-
					-

Net Change: For new appropriations only. Changes will usually result in a total increase or decrease.
Grant revenues offset by expenditures may net to zero. 25,246

Reviewed by Operations Manager/Director: _____ Date: _____

Reviewed by Finance: _____ Date: _____

Approved by Administrator: Melissa Reames Date: 12-1-16

Approved by City Manager: _____

Approved by City Council (If applicable) Yes _____ No _____ Date: _____

Processed by Finance: _____ Date: _____