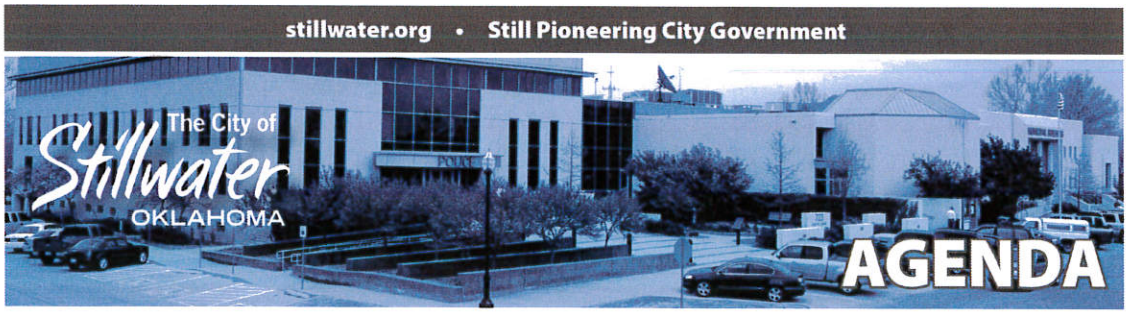

STILLWATER CITY COUNCIL
REGULAR MEETING AGENDA forDecember 5 , 2016 at 5:30 p.m.
The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Miguel Najera, Alane Zannotti, & Will Joyce
NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

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1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

   Led by Taylor Chambers, daughter of Tony Chambers employee at Stillwater Regional Airport

3. PROCLAMATIONS & PRESENTATIONS

   a. Recognition of STILLOK – American Red Cross Youth Club of Stillwater, Oklahoma

4. CONSENT DOCKET

   Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. ***The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

   a. Approval of minutes: Regular Meeting November 21, 2016
   b. Authorize Mayor to sign tax documents related to donations from Owen Thomas
   c. Approve agreement between City of Stillwater & ONG for utility relocations for Western Road Project Phase II (CC-16-148)
   d. Real estate agreement and acceptance of easements with Gallegos Land and Cattle for permanent water line and temporary construction easements to install the Water 2040 transmission line (CC-16-149)
   e. Acceptance of City of Stillwater FY2016 Comprehensive Annual Financial Report (CAFR) and retention of Berberich Trahan & Co for the FY2017 audit (CC-16-151)

f. Budget amendments reflecting receipt and expenditure of donated funds for purchase of equipment for Police Department Special Weapons and Tactics Unit (SWAT)
g. Budget amendments reflecting receipt of Community Development Block Grant funds, transfer of matching funds and expenditure of same to establish the FY16 CDBG Wings of Hope sidewalk project
h. Budget amendment reflecting transfer of overpayment to self-insurance fund in FY 2016 by the Business Improvement District #1
i. Budget amendment reflecting transfer of funds from Stillwater Economic Development Authority to the General Fund to reimburse costs associated with 9th Avenue sidewalk construction costs
j. Set January 23, 2017 as public hearing date for a request to close a utility easement located on properties address as 420 and 502 S. Blakeley in order to allow for a proposed multi-family development (See Staff Memo)

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING
The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

7. PUBLIC HEARINGS
The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

a. Receive public comment regarding a request for a Specific Use Permit for property located at 3098 E. 6th Avenue (CC-16-150)

8. GENERAL ORDERS
The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. Western Payne County Ambulance Authority Annual Report
b. FY17 budget report

9. RESOLUTIONS
The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

a. **RESOLUTION NO. CC-2016-31: A RESOLUTION DECLARING THE PUBLIC NECESSITY FOR ACQUIRING OWNERSHIP TO REAL PROPERTY AND PERMANENT AND TEMPORARY EASEMENTS ON CERTAIN TRACTS OF LAND HEREINAFTER DESCRIBED LOCATED IN SECTIONS 21, 22 AND 27, OF TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE INDIAN MERIDIAN, PAYNE COUNTY, STATE OF OKLAHOMA FOR THE PURPOSE OF CONSTRUCTING A WATER TRANSMISSION LINE TO THE WESTERN BOOSTER PUMP STATION AS PART OF THE WATER 2040 PROGRAM**

b. **RESOLUTION NO. CC—2016-32: A RESOLUTION OF THE STILLWATER CITY COUNCIL ADOPTING A REVISED OPERATING BUDGET FOR THE FISCAL YEAR 2016-17**

10. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

a. **ORDINANCE NO. 3356: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 2215 EAST SIXTH AVENUE FROM IL, LIGHT INDUSTRIAL DISTRICT, TO CG, COMMERCIAL GENERAL DISTRICT**

Second Reading

a. **ORDINANCE NO. 3355: AN ORDINANCE CLOSING THE REMAINDER OF THE PLATTED ALLEY ADJACENT TO PROPERTIES ADDRESSED AS 411 SOUTH WASHINGTON STREET; 801 – 809 WEST 4TH AVENUE; AND 406 – 416 SOUTH RAMSEY STREET**

11. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

a. Miscellaneous items from the City Attorney
   i) Request for an Executive Session pursuant to 25 O.S. 307 (B)(4) for the purpose of confidential communication with the City Attorney regarding pending litigation, Frazier vs. City of Stillwater EEOC Charge # 564-2016-01583. It is the opinion of the City Attorney that public disclosure of this matter will seriously impair the ability of the City Council to prosecute/defend this pending litigation or proceeding in the public interest.
b. Miscellaneous items from the City Manager
c. Miscellaneous items from the City Council
   i) Discussion about scheduling items for upcoming meetings
   ii) Motion to reconsider a request for a Map Amendment to rezone property addressed as 1220 W. 12th Avenue from Residential Small-lot Single-family (RSS) to Office (O) and Residential Two-family & Multi-family (RTM) at the January 9, 2017 City Council meeting.

12. QUESTIONS & INQUIRIES

13. EXECUTIVE SESSION

a. Confidential communication regarding pending litigation, Frazier vs. City of Stillwater EEOC Charge # 564-2016-01583.

14. RETURN FROM EXECUTIVE SESSION

a. No action will be taken on this item.

15. ADJOURN

NOTE: *City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.*
The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On 12.01.16 @ 5:30 *, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.*