IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE *AMENDED AGENDA WAS POSTED DECEMBER 30, 2015 AT 3:00 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 4, 2016

PRESENT: **MAYOR GINA J. NOBLE, VICE MAYOR PAT DARLINGTON, COUNCILORS JOE WEAVER AND ALANE ZANNOTTI**
ABSENT: **COUNCILOR MIGUEL NAJERA**

1. CALL MEETING TO ORDER

Mayor Noble called the meeting to order at 5:39 p.m.

2. PROCLAMATIONS & PRESENTATIONS

a. Recognition of Shop with a Cop Community Outreach Program

Sergeant Paul Priegel shared information regarding the first annual "Shop with a Cop" event, which is part of a larger community outreach program that began in June 2015. Eleven children were sponsored during the first event, which was supported by donations. Upcoming events are a charity Police vs. Fire basketball game, citizens police academy, and fishing tournament.

3. CONSENT DOCKET

a. Approval of minutes: Regular Meeting December 7, 2015
Executive Session December 7, 2015
b. Authorization for Mayor to sign annual grant related documents required for grant funding from federal and state agencies (CC-16-08)
c. Budget amendment for Public Library reflecting revenue received due to overpayment for internet access after federal e-rate discounts applied
d. Budget amendment for Public Library reflecting credit received for overpayment for internet services after federal e-rate discounts applied
e. Budget amendments reflecting revenue and expenditures from a State of Oklahoma Emergency Management Performance grant awarded to Stillwater Emergency Management
f. 2016 Federal Emergency Management Performance Grant contract (CC-16-02)
g. Easements for Central Zone Water Tower (SUA Project 15WC02) (CC-16-01)

MOTION BY COUNCILOR WEAVER, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests for public comment on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

6. PUBLIC HEARINGS

a. Receive public comment regarding a request for a Map Amendment for property addressed as 1515 N. Boomer Road, Cimarron Plaza, to change the zoning from CS (Commercial Shopping) to P (Public) (CC-16-07)

City Attorney John Dorman requested that this item be stricken from the agenda.

b. Receive public comment regarding a request for a Specific Use Permit for property addressed as 3098 E. 6th Avenue in the CS (Commercial Shopping) zoning district (CC-16-05)

Planning Manager Aaron Baggarly stated the applicant has submitted a request for a Specific Use Permit (SUP) for a multi family senior living apartment complex. The applicant's intent is to file for a low income tax credit with the Oklahoma Housing Finance Agency (OHFA). The applicant is requesting a SUP rather than a map amendment to allow the zoning to remain in place in case the OHFA application is not approved. Mr. Baggarly shared the site plan for the proposed apartment complex.

Mayor Noble opened the public hearing.

Colby Schwartz, 12228 SW 7th Circle, Yukon, OK, spoke on behalf of AEP, Inc. the equity holders in the referenced project. Mr. Schwartz commended staff on their assistance with the process and answered questions from City Council.

Mayor Noble closed the public hearing.

The Planning Commission voted 5-0 to recommend approval of the request for a Specific Use Permit as presented.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE REQUEST FOR A SPECIFIC USE PERMIT FOR PROPERTY ADDRESSED AS 3098 E. 6TH AVENUE IN THE CS (COMMERICAL SHOPPING) ZONING DISTRICT.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

c. Receive public comment regarding a request for a Specific Use Permit at property addressed 508 S. Gray Street, currently zoned RTM (Residential Two-family and Multi-family District) (CC-16-03)

Planning Manager Aaron Baggarly reported that the applicant requests a Specific Use Permit (SUP) to allow a conventional single-family residence in a multi-family district. A site plan was displayed of the proposed project. Discussion was held regarding the closest single-family home and minimum parking standards.

Mayor Noble opened and closed the public hearing as no one was present for or against.

The Planning Commission voted 5-0 to recommend approval of the request for a Specific Use Permit as presented.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE REQUEST FOR A SPECIFIC USE PERMIT AT PROPERTY ADDRESSED 508 S. GRAY STREET, CURRENTLY ZONED RTM (RESIDENTIAL TWO-FAMILY AND MULTI-FAMILY DISTRICT).

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

d. Receive public comment regarding a request for a Specific Use Permit at property addressed 521 S. Pine Street, currently zoned RTM (Residential Two-family and Multi-family District) (CC-16-04)

Planning Manager Aaron Baggarly reported that the applicant requests a Specific Use Permit (SUP) to allow a conventional single-family residence in a multi-family district. A site plan was displayed of the proposed project.

Mayor Noble opened and closed the public hearing as no one was present for or against.

The Planning Commission voted 5-0 to recommend approval of the request for a Specific Use Permit as presented.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE REQUEST FOR A SPECIFIC USE PERMIT AT PROPERTY ADDRESSED 521 S. PINE STREET, CURRENTLY ZONED RTM (RESIDENTIAL TWO-FAMILY AND MULTI-FAMILY DISTRICT).

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

7. GENERAL ORDERS

a. Lease Agreement - Community Resourcing Incorporated for establishment of community food bank resourcing center

City Attorney John Dorman reported that Community Resourcing Incorporated is a Stillwater not for profit group that has entered into a 25-year agreement with the Regional Food Bank of Oklahoma to open a food resource center in the old Marine Armory on 12th Street. It would provide a constant food bank resource for those who need these services. Mr. Dorman recommended acceptance of the lease agreement

MOTION BY COUNCILOR WEAVER, SECOND BY VICE MAYOR DARLINGTON TO APPROVE A LEASE AGREEMENT WITH COMMUNITY RESOURCING INCORPORATED FOR ESTABLISHMENT OF A COMMUNITY FOOD BANK RESOURCING CENTER.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Water 2040 Package A financing plan (CC-16-09)

Staff recommends approval of the resolution authorizing the issuance of debt and application for a loan for Water 2040 Package A.

8. RESOLUTIONS

a. **RESOLUTION NO. CC-2016-1: A RESOLUTION TO SUPPORT A HOUSING TAX CREDIT APPLICATION BY JES DEVELOPMENT COMPANY, INC. FOR DEVELOPMENT OF MULTI-FAMILY SENIOR HOUSING TO BE LOCATED AT 3098 E. 6th AVENUE, STILLWATER, OKLAHOMA (CC-16-06)**

MOTION BY COUNCILOR WEAVER, SECOND BY VICE MAYOR DARLINGTON TO APPROVE RESOLUTION NO. CC-2016-1 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. **RESOLUTION NO. CC-2016-2; SUA-2016-1: A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD FOR FINANCIAL ASSISTANCE THROUGH THE DRINKING WATER STATE REVOLVING FUND PROGRAM TO FINANCE WATER SYSTEM IMPROVEMENTS; APPROVING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATED THERETO**

MOTION BY VICE MAYOR DARLINGTON SECOND BY COUNCILOR ZANNOTTI TO APPROVE RESOLUTION NO. CC-2016-2 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. *ORDINANCES

First Reading

a. ***ORDINANCE NO. 3333: AN ORDINANCE AUTHORIZING THE LONG-TERM LEASE OF A CERTAIN PARCEL OF PROPERTY LOCATED 701 EAST 12TH AVENUE; PROVIDING FOR CITIZEN INITIATED REFERENDUM OF SAID LEASE IN ACCORDANCE WITH SECTION 4-2 OF THE CITY CHARTER (READ BY TITLE ONLY)**

MOTION BY COUNCILOR WEAVER, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3333.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Second Reading

None.

10. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney

i) Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City of Stillwater City Manager.

b. Miscellaneous items from the City Manager: Mr. McNickle expressed his pleasure regarding the approval of the Water 2040 financing plan and the forward movement of the project.

c. Miscellaneous items from the City Council: Vice Mayor Darlington announced the "Meeting Your Legislators" event to be held on January 14 at the Stillwater Public Library. Councilor Zannotti announced the Martin Luther King Day celebration choir practice schedule. Vice Mayor Darlington announced that the Stillwater Public Library will be showing the movie "Selma" on January 17. Mayor Noble encouraged everyone to participate in the Martin Luther King Day march held on January 18.

i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

None.

12. APPOINTMENTS

None.

13. EXECUTIVE SESSION

a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City of Stillwater City Manager.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO ENTER INTO EXECUTIVE SESSION.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The Stillwater City Council entered into Executive Session at 6:13 p.m. and returned to open session at 6:54 p.m.

14. RETURN FROM EXECUTIVE SESSION

MOTION BY COUNCILOR WEAVER, SECOND BY COUNCILOR ZANNOTTI TO RECONVENE THE JANUARY 4, 2016 MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

a. No action was taken.

15. ADJOURN

MOTION BY COUNCILOR WEAVER, SECOND BY VICE MAYOR DARLINGTON TO ADJOURN THE JANUARY 4, 2016 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The January 4, 2016 meeting of the Stillwater City Council adjourned at 6:54 p.m.

GINA J. NOBLE, MAYOR
STILLWATER CITY COUNCIL

ELIZABETH CHRZ
CITY CLERK