



TO THE HONORABLE MAYOR AND COUNCIL

REPORT TO: STILLWATER CITY COUNCIL

No. CC-16-02

ISSUED BY THE CITY MANAGER - STILLWATER, OKLAHOMA

Date of Meeting: January 4, 2016

Subject: 2016 Federal Emergency Management Performance Grant Contract

Purpose of Report: To obtain City Council acceptance of the 2016 Federal FY Emergency Management Performance Grant contract and authorization for the Mayor to execute the contract documents.

Background: Through the last several years, the City of Stillwater has entered into an agreement with the Oklahoma Department of Emergency Management for funding to assist in meeting the cost of our emergency management program.

Discussion: The agreement between the City of Stillwater and the Oklahoma Department of Emergency Management requires the Stillwater Emergency Management Agency to meet certain requirements as outlined in the agreement for the sub-grant of emergency management preparedness grant program funds. These requirements include maintaining and updating training for SEMA staff and volunteers; updating the City of Stillwater Emergency Operations Plan every two years; participating in at least four exercises per year; notification of the ODEM duty officer of any events that may require State assistance; and filing of all reports as required with the Oklahoma Department of Emergency Management.

Budget Impact: This item requires no new appropriation or budget amendment and should not affect year-end projected balances. \$30,000 was received in Federal FY 2015 and this amount was placed in the budget as dedicated revenue for that fiscal year.

Recommendation: Staff recommends that the City Council authorize the Mayor to execute the 2016 FFY Emergency Management Performance Grant Contract documents.

Prepared by: Rob Hill, SEMA Director

Date of Preparation: December 17, 2015

Submitted by:

Norman McNickle
Interim City Manager