

# Budget Amendment Request

## For Budget Year \_\_\_\_\_ 2016

Date: 4-Jan-16  
 Department: Library  
 Requested by: Lynda Reynolds

Explanation: Credit received for overpayment on internet services after federal e-rate discounts were applied.

	Account Number & Account Name	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	<u>101-5510-53066/Misc Services</u>	<u></u>	<u>11,800</u>	<u>2,405</u>	<u>14,205</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
Decrease:	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>
	<u></u>	<u></u>	<u></u>	<u></u>	<u>-</u>

Net Change: For new appropriations only. Changes will usually result in a total increase or decrease.  
 Grant revenues offset by expenditures may net to zero.

2,405

Reviewed by Operations Manager/Director: <u>Lynda Reynolds</u>	Date: <u>12/8/15</u>
Reviewed by Finance: <u>Thomas D. Be...</u>	Date: <u>12/8/15</u>
Approved by Administrator: _____	Date: _____
Approved by City Manager: _____	Date: _____
Approved by City Council (If applicable) Yes _____ No _____	Date: _____
Processed by Finance: _____	Date: _____