



TO THE HONORABLE MAYOR AND COUNCIL

REPORT TO: STILLWATER CITY COUNCIL

No. CC-16-12

ISSUED BY THE CITY MANAGER - STILLWATER, OKLAHOMA

Date of Meeting: January 11, 2016

Subject: Environmental Review and Request for Release of Funds, #16467 CDBG15

Purpose of Report: To request City Council approval of the Environmental Review and Assessment and the Request for Release of Funds (RROF) for the 2015 Community Development Block Grant (CDBG) State Small Cities project and authorize the Mayor to sign the associated documents.

Discussion: On October 19, 2015, the City Council approved contract #16467 CDBG15 with the Oklahoma Department of Commerce (ODOC) for the CDBG State Small Cities project for: 1) repair and replacement of the drainage channel as Phase II of a two-phase project located in the Leigh and Hall Streets area, and 2) the repair and replacement of water lines in Tucker Addition and in the Chester and Fern Streets area.

ODOC requires that all grant recipients conduct an environmental review on CDBG projects prior to starting any project that is funded by or under their direction. According to the CDBG implementation manual, the project is to be reviewed and assessment made of any environmental impacts. City staff reviewed the projects and made the determination of no significant impact.

A combined Notice of Finding of No Significant Impact (FONSI) and Intent to Request Release of Funds (RROF) has been published. With the Council's approval of the Environmental Review and Assessment, the request for release of funds will be submitted.

Budget Impact: This item has no impact on the current FY budget.

Alternatives:

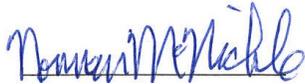
1. *Approve the Environmental Review and Assessment and Request for Release of Funds.* Approval will allow the 2015 CDBG projects to continue into the next phase of implementation and will allow ODOC to release funds for the projects.
2. *Do not approve the Environmental Review and Assessment and Request for Release of Funds.* Not approving will place the City out of compliance with the CDBG contract with ODOC, funds will not be released, and the projects will not be allowed to continue.
3. *Table the request to a certain date.* By tabling this request, the City will possibly not meet the required timelines to apply for future grants.

Recommendation: Staff recommends that the City Council approve the Environmental Review and Assessment and the Request for Release of Funds for the #16467 CDBG15 grant and authorize the Mayor to sign the associated documents.

Prepared by:
Reviewed by Administrative Director:
Date of Preparation:

Valerie Silvers, Grants Coordinator
John McClenny, Director of Operations
December 29, 2015

Submitted by:



Norman McNickle
Interim City Manager

Related Report: [CC-15-127](#)