



**Budget Amendment Request**  
For Budget Year 2021

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org



Date: 12/07/2020

Department: Finance

Requested by: Christy Cluck *CC-20-201*

**Explanation:** SUA Trustees approved Resolution SUA-2016-5 on June 6, 2016 authorizing the transfer of surplus funds from the SUA when needed for specific purposes. The FY20 excess transfer from the SUA to the City's General Fund was \$5,029,679 of which \$850,000 was authorized by the Trustees on October 19, 2020 to fund the community grant program and the Everyman Redevelopment Agreement.  
The remaining balance of \$4,179,679 is requested to be retained by the General Fund and appropriated as follows:  

- \$2,083,350 to General Fund contingency to hedge against future COVID-19 impacts and for use on COVID-19 related programs
- \$2,096,329 to City Capital Fund to fund future capital projects

This amendment appropriates \$2,083,350 to the contingency-designated account in the General Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	General Govt/Contingency-Designat	1011020 - 53131		\$ 0	\$ 2,083,350	\$ 2,083,350
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 2,083,350**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Leah Berry CC

Date: 12/7/20

Approved by CMO: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City Council:  Yes  No

Date: \_\_\_\_\_

Processed by Finance: \_\_\_\_\_

Date: \_\_\_\_\_

Set ID: \_\_\_\_\_

Date Sent to SA&I: \_\_\_\_\_

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The remaining balance of \$4,179,679 is requested to be retained by the General Fund and appropriated as follows:  

- \$2,083,350 to General Fund contingency to hedge against future COVID-19 impacts and for use on COVID-19 related programs
- \$2,096,329 to City Capital Fund to fund future capital projects

This amendment increases the transfer in of the City Capital Fund by \$2,096,329 from the General Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	City Capital Fund/Transfer In	1050000 - 61000		\$ 2,000,000	\$ 2,096,329	\$ 4,096,329
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 2,096,329

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: *Lash Berry CC* \_\_\_\_\_

Date: *12/7/20* \_\_\_\_\_

Approved by CMO: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City Council:  Yes  No

Date: \_\_\_\_\_

Processed by Finance: \_\_\_\_\_

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- \$2,083,350 to General Fund contingency to hedge against future COVID-19 impacts and for use on COVID-19 related programs
- \$2,096,329 to City Capital Fund to fund future capital projects

This amendment increases the transfer out of the General Fund to transfer \$2,096,329 to the City Capital Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	General Fund/Transfer Out	1010000 - 71000		\$ 19,337,006	\$ 2,096,329	\$ 21,433,335
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 2,096,329**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: *Leah Berry* *cc* \_\_\_\_\_

Date: *12/7/20*

Approved by CMO: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City Council:  Yes  No

Date: \_\_\_\_\_

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