



**REPORT TO: CITY COUNCIL**

**MEETING DATE:**

<b>Agenda Item:</b>	7g. CC-20-193
<b>Prior Council Action/Related Items:</b> <b>(Hyperlinks Or PDF)</b>	<a href="#">CC-19-195</a> <a href="#">CC-20-97</a>
<b>Background / Issue:</b>	<ul style="list-style-type: none"> <li>• Previous Council actions approved EST, Inc. to provide inspection and material testing services for work on the Phase III completion of the 17-35 Taxiway and North Apron projects at Stillwater Regional Airport.</li> <li>• In closing out the project, there are a few invoices remaining to be paid. These include invoices that were delayed in billing and invoices for additional costs related to calculating the final payment amounts.</li> <li>• The total of these invoices exceeds the Council approved expenditure limits by \$9,694.92.</li> <li>• EST has confirmed in writing that this is the final amount owed.</li>   <li>• LBR Inc. provided the engineering design and construction administration services on this project.</li> <li>• Due to the extended time and change in contractors, LBR Inc. has exceeded the authorized amount for construction administrative services.</li> <li>• LBR Inc.'s reimbursement for testing and inspection services was less than the authorized amount and offsets all but \$6,224.80 of the additional construction administrative costs.</li> </ul>
<b>Proposal/Solution:</b>	Staff is requesting authorization of an additional \$17,000 to pay the additional EST and LBR expenses.
<b>Financial Impact/Funding Source(s):</b>	<ul style="list-style-type: none"> <li>• There is sufficient balance in the project budget to cover the additional expenses.</li> </ul>

	<ul style="list-style-type: none"> <li>• In addition, the additional expenses have been included in the final reimbursement request to the FAA.</li> <li>• No additional funds are required to be appropriated.</li> </ul>
<b>Related Strategic Priority:</b>	#1 Effective Services & Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.
<b>Recommended Action/Motion:</b>	Staff recommends authorization of an additional \$17,000 from previously appropriated funds to close out agreements with EST and LBR, Inc. for services provided for Phase III completion of the 17-35 Taxiway and North Apron projects at Stillwater Regional Airport.
<b>Prepared By:</b>	Monty Karns, Director City Engineering
<b>Reviewed By:</b>	Paul Priegel, Airport Director Mellissa Reames, Deputy City Manager Paula Dennison, Asst. City Manager
<b>Submitted By:</b>	Norman McNickle, City Manager