

Draft until approved at the next meeting:

**STILLWATER BOARD OF ADJUSTMENT
Special MEETING OF September 2, 2021
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED August 25, 2021
IN THE MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

Members Present:

Craig Spencer
Mark Nordquist
Charles "Tim" Hardin
Andrew Crofford
Collin Mason

Staff Present:

Beth Anne Childs, Legal Counsel
Rian Harkins, Planner II
Lanc Gross, Planning Manager
Melissa Higgins, Administrative Assistant

Members Absent:

Guests:

Kelly Harris

1. CALL MEETING TO ORDER.

Chair Spencer calls the meeting to order at 5:30 PM. Chair Spencer introduces the board and explains the proceedings for the evening.

The following individuals are sworn in:

Mr. Lanc Gross Mr. Rian Harkins Mrs. Kelly Harris

2. MISCELLANEOUS ITEMS FROM THE BOARD FOR DISCUSSION AND POSSIBLE ACTION ON:

- a. Election of Vice-Chair

Mr. Hardin moved, Chair Spencer seconded to elect Mr. Nordquist as Vice-Chair.

Roll Call:	Spencer	Nordquist	Hardin	Crofford	Mason
	Yes	Yes	Yes	Yes	Yes

Time: 5 Minutes

3. BUSINESS ITEMS FOR DISCUSSION AND POSSIBLE ACTION ON:

- a. Kwik Kar Service Center, LLC, **VARIANCE (VAR21-12)**, requesting review and approval of variance to Ch. 23 Sec. 23-160.d.2.c.2 for rear yard setback requirements at property addressed as 820 S Perkins Rd in IL (Industrial Light) zoning district. **Harkins**

Rian Harkins, Planner presents staff report and asks for any questions for staff.

Chair Spencer asks if this will be a permanent adjustment to the boundary line; Mr. Harkins responds yes and details the information on the site plan presented.

Chair Spencer asks for any further questions for staff; none respond.

Chair Spencer opens public meeting. Chair Spencer asks if there is anyone wishing to speak in favor of this item.

Mrs. Kelly Harris, 923 S Lowry St, Stillwater, OK 74074, comes to speak on the following:

- Representing the applicant.
- Details how application meets required criteria.
- Here to answer any questions for the Board.

Chair Spencer asks for any questions of the applicant; none respond. Chair Spencer asks if there is anyone else wishing to speak in favor of the item; none respond. Chair Spencer asks if there is anyone wishing to speak in opposition of the item; none respond. Chair Spencer closes the public hearing and asks for staff alternatives.

Mr. Harkins presents staff alternatives to the Board and asks if there are any questions for staff; none respond.

Chair Spencer thanks staff and opens Board discussion.

Mr. Hardin states the request seems to be straight-forward; Chair Spencer and Vice-Chair Nordquist agree.

Mr. Crofford motions to approve the variance having met the four criteria following detailed on the letter submitted by Keystone Engineering & Land Surveying dated July 9, 2021.

Mr. Crofford moved, Chair Spencer seconded to approve the variance request.

Roll Call:	Spencer	Nordquist	Hardin	Crofford	Mason
	Yes	Yes	Yes	Yes	Yes

Time: 10 Minutes

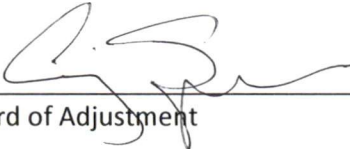
4. **MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:**

- a. Next Board of Adjustment meeting Thursday, October 07, 2021.

4. **ADJOURNMENT.**

This special meeting of the Board of Adjustment adjourned with all members in attendance in agreement at approximately 5:45 p.m.

Prepared by – Melissa Higgins, Administrative Assistant

Approved by: 
Stillwater Board of Adjustment