



**SPECIAL MEETING MINUTES
BLOCK 34 CITIZEN TASK FORCE
DECEMBER 22, 2017 at 8:00 a.m.
Room 2073
723 S. Lewis Street
Stillwater, OK 74074**

Task Force members: Chair Jim Beckstrom, Vice Chair Victoria Berry, Ariel Ross (left meeting at 11:00 a.m.), Russ Teubner, Kevin Fowler

Staff present: Assistant to City Manager Patti Osmus, Development Services Director Paula Dennison, City Manager Norman McNickle

Others Present: David Reed of Sparks Reed Architects, David Swank, CEO Innovation Pointe

1. Call Meeting to Order

Chair Beckstrom called the meeting to order at 8:05 a.m. and a quorum was established.

2. General Orders

The Task Force will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. Approval of minutes:

- i) December 2, 2017
- ii) December 15, 2017

Teubner motioned to approve both sets of minutes as presented and Fowler seconded. Beckstrom-yea, Berry-yea, Fowler-yea, Ross-yea, Teubner-yea. Motion carried 5-0.

b. Innovation Pointe, et al Funding

David Swank, CEO Innovation Pointe, discussed the options of Innovation Pointe assisting in funding of Block 34 project.

c. Visit Stillwater Integration / Alignment

Ross and Beckstrom reported on discussion with Cristy Morrison, CEO of Visit Stillwater about Block 34. Ross said there was interest in Visit Stillwater assisting with programming but no interest in booking responsibilities. Beckstrom said Visit Stillwater would be crucial in the promotion of events.

d. Energy System Concept Overview

Task Force reviewed the energy concept presentation slides. Beckstrom said he has had initial conversations with a company about financing of wind turbines.

- e. Site Plan Evolution, Finalization & Presentation Prep
Discussion was had on fine tuning the presentation slides. Beckstrom suggested adding in the image from Brunkin's plan. Teubner suggested being less specific in designating spaces.
 - f. Financing / Funding
Fowler and Teubner agreed that the focus should be on the "ask" and that various funding opportunities be mentioned in the end.
 - g. Report to Council Preparation
Discussion about the implementation recommendation and next steps included the following:
 - **Ask the Council for:**
 - **Concurrence and suggestions**
 - **Approval to continue as a Task Force**
 - **Approval to solicit an RFP for an architect**
 - **Approval to move ahead with grant applications**
 - **Give a definitive timeline and list milestones:**
 - **2018**
 - **Q1 RFP**
 - **Q2 Budget and pitchbook**
 - **Q3 Secure funding**
 - **Q4 Stylization**
 - **2019**
 - **Q2 Start construction**
3. Public Comment on Items on Agenda
None
4. Directions to Staff Regarding Resources/Research for Next Meeting
Secure room for pre-meeting.
5. Adjourn
**Beckstrom motioned to adjourn at 11:35 a.m. and Berry seconded.
Beckstrom-yea, Berry-yea, Fowler-yea, Teubner-yea. Motion carried 4-0.**