



**SPECIAL MEETING MINUTES
BLOCK 34 CITIZEN TASK FORCE
NOVEMBER 6, 2017 at 8:00 a.m.
Room 2073
723 S. Lewis Street
Stillwater, OK 74074**

Task Force members: Chair Jim Beckstrom, Vice Chair Victoria Berry, Ariel Ross, Russ Teubner, Kevin Fowler
Staff present: City Attorney John Dorman, Assistant to City Manager Patti Osmus, Development Services Director Paula Dennison
Others Present: David Reed of Sparks Reed Architects, Allen Brunkin, Stephen Gose, Nancy Beckstrom, Julie Couch

1. CALL MEETING TO ORDER

Chair Beckstrom called the meeting to order at 8:00 a.m. Quorum was established.

2. GENERAL ORDERS

The Task Force will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Review & Confirm Elements Criteria & "Holding Area" Items
The task force reviewed the 5 elements and items designated for holding area. The 5 elements and task force comments will be handwritten on charts for the town hall meeting.
- b. Overview & Discussion of Concept Diagram – David Reed
Reed showed examples of market spaces from Pinterest. He presented a drawing and discussion was had on maximizing the line of sight from Main Street. Berry suggested color coding and showing the cultural and business areas. Beckstrom suggested expanding the area and color coding.
- c. Objectives / Strategy for Townhall Session on November 8, 2017
 1. Flip Charts on walls
 2. Drawing from Reed on wall with various views
 3. Audience engagement
 - a. Timeline going back 2.5 years
 - b. City Council resolution
 - c. Vision & goals
 - d. Introduce 5 elements
 - e. Artistic approach: Block 34 is more than a block

Beckstrom will welcome attendees; Fowler will will review the timeline of how we got here; Teubner will present the mission, vision, and goal statements; Ross will present the 5 elements and thoughts behind them; and Berry will emphasize that Block 34 can be much more than just a block; it can be a hub and the glue that holds everything together.

Public comment was discussed and it was agreed that 5 minutes would be a fair time allotment for speakers. Dorman will be the timekeeper. Attendees will be encouraged to walk around at the end of the meeting and make comments via the use of sticky notes.

- d. Task Force Work Delivery Plan – Site Plan, Costing, Financing
Continued to next agenda.

The task force agreed that December 2, 2017 works for the next special meeting. Hours will be from 8a.m. to noon.

3. Public Comment on Items on Agenda

Julie Couch urged the task force to limit the amount of time they speak.

Nancy Beckstrom urged the task force to address parking and finance options.

4. Directions to Staff Regarding Resources/Research for Next Meeting

Staff will provide the following for the town hall meeting:

- **Name Tags for task force members**
- **Sticky notes for audience participation**
- **Pens**
- **Table at front of dining hall for task force**
- **3 mics**

5. Adjourn

Fowler motioned to adjourn at 10:00a.m. and Ross seconded.

Beckstrom-yea, Berry-yea, Teubner-yea, Fowler-yea, Ross-yea. Motion carried 5-0.