



**SPECIAL MEETING MINUTES
BLOCK 34 CITIZEN'S TASK FORCE
September 23 , 2017 at 8:30 a.m.
Municipal Building
Room 2073
723 S. Lewis Street
Stillwater, OK 74074**

Task Force members Jim Beckstrom, Ariel Ross, Russ Teubner, Victoria Berry, Kevin Fowler

1. Call meeting to order

City Manager McNickle called the meeting to order at 8:31 a.m. Roll was called and all members were present. Staff present were Norman McNickle, City Attorney John Dorman, Development Services Director Paula Dennison, and Assistant to City Manager Patti Osmus.

2. Election of Task Force Chair & Vice Chair

Kevin Fowler nominated Jim Beckstrom as chair and Ariel Ross made the second. Beckstromyea; Ross yea; Teubner yea; Berry yea; Fowler yea. Motion carried with a 5-0 vote.

Russ Teubner nominated Victoria Berry as vice chair and Jim Beckstrom made the second. Beckstromyea; Ross yea; Teubner yea; Berry yea; Fowler yea. Motion carried with a 5-0 vote.

3. Establishment of meeting schedule

The following dates were established as a meeting schedule:

October 2, 2017	8:00 – 10:00
October 16, 2017	8:00 – 10:00
October 23, 2017	8:00 – 10:00
November 6, 2017	8:00 – 10:00
November 20, 2017	8:00 – 10:00

4. Overview of Block 34 Project & Task Force charge under Resolution CC-2017-11

Chair Beckstrom received Resolution CC-2017-11 establishing the Task Force. Members discussed flexibility in choosing items for the final site plan and that the main goal is that Block 34 is to be a gathering place for citizens.

Teubner stated that reviewing the Sparks plan and the Brunken plan might provide an opportunity to study and discuss different styles.

Ross commented that she would like a vision statement.

Berry suggested that the Task Force craft a vision statement as a guide for the project. She also commented that regardless of the final product, financial sustainability is crucial.

Chair Beckstrom suggested that each element of the preliminary plan be reviewed, narrowed and prioritized.

It was agreed that Gary Sparks and Alan Brunken should be invited to the next meeting to review their respective plans.

Opportunities for various grants were discussed and Berry said that OSU has volunteered to assist in grant writing as needed. Chair Beckstrom requested that Berry give an overview of grants that might be available at the next meeting.

At the next meeting, there will be a sharing of thoughts regarding the vision / mission of the Task Force and each member will bring a draft of their ideas.

Berry suggested a public forum, and the date of October 25, 2017 was agreed upon. The forum will be at the Community Center from 5:30 – 7:00 p.m.

Fowler left the meeting at 9:55 a.m.

5. Open Meeting/Open Records Act, Chapter 2 Stillwater City Code Training

City Attorney Dorman reviewed with the Task Force its responsibilities and duties as a public body under the Open Meeting / Open Records Act.

6. Establish protocol(s) for upcoming meetings

Public comments will be added to future meeting agendas.

7. Directions to staff regarding resources/research for next meeting

Staff will send to the Task Force the cloud link where documents relating to Block 34 are stored.

8. Adjourn

Motion by Teubner and second by Ross to adjourn at 10:30.

Beckstromyea; Ross yea; Teubner yea; Berry yea; Fowler absent. Motion carried with a 4-0 vote.

Approved 10.02.17


Patti Osmus, Assistant to City Manager