

SPECIAL MEETING MINUTES  
STILLWATER BLOCK 34 TRUST  
FEBRUARY 26, 2019 at 3:30 P.M.  
Room 1081 B  
City Manager's Suite  
723 S. Lewis Street  
Stillwater, OK 74074

Present: Chair Jim Beckstrom, Vice Chair Victoria Berry, Trustees Ariel Ross, Pat Zimmerman

Absent: Trustee Russ Teubner

Staff: City Manager Norman McNickle, Assistant City Manager Paula Dennison, Assistant to the City Manager Patti Osmus

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1. Call Meeting to Order

2. General Orders

i) Outdoor Stage Senior Design Project – J. Beckstrom & OSU Sr. Design Team

OSU students presented a draft design of the outdoor stage. They reported that costing estimates will be ready by the end of March. Ross asked if the Trust is comfortable approving the design of a stage separate from the market hall design. Beckstrom said he would address this under Project Phasing.

ii) SW Corner Landscaping Around Wind Feature – J. Beckstrom

Beckstrom suggested that the SW corner of the block near the wind turbine include minimal landscaping and bocce ball courts. The city will install a six foot privacy fence around the turbine as confirmed by McNickle.

iii) Interim Market Hall – Beckstrom

Beckstrom reminded the group that at the last meeting Teubner suggested the interim market hall follow the footprint outlined in the original site design. He said the cost would be approximately \$350,000 for a 50 – 75 foot structure. Beckstrom commented that perhaps an architect should be engaged for the design and installation of the interim market hall.

Berry commented that the Trust is proceeding with the phasing of projects in order to facilitate community events and the overall purpose of Block 34.

Beckstrom stated that the stage and interim market hall would enhance the events process that the city already has in place.

iv) Project Phasing – J. Beckstrom

Project phasing and how to present to the City Council was discussed. Beckstrom said he is hoping for donation of labor (volunteers) to do the grading, sodding, and alleyway removal. Berry commented that she did not believe that the city can use volunteer labor and McNickle confirmed. He stated that it may be possible to waive permit fees but that the labor will need to be performed by a bonded insured contractor.

Ross again asked about the design of the stage separate from the design of the market hall. Beckstrom stated that the Trust need to move forward. Berry commented that she favors the use of the OSU student groups' energy and believes it is time to move forward.

Zimmerman motioned to approve taking the Phasing Plan to the City Council on March 4, 2019 The following items will be submitted for approval by the City Council:

- i) Installation of a wind turbine/sculpture/light feature, landscaping and fencing on the southwest corner of Block 34.
- ii) Installation of a renewable energy STEM education system in the northeast corner of Block 34.
- iii) Approval of plan to design, north and west concrete alley removal, grading, sod installation, landscaping, and bocce ball court and structure on Block 34 as funding is secured.
- iv) Approval of plan to design and install an outdoor stage and associated landscaping in northwest corner of Block 34 as funding is secured.
- v) Approval of plan to design and install an interim market hall and associated site work per the notional footprint of the site plan approved by City Council in January, 2018 as funding is secured.

Ross seconded.

Beckstrom – Yea, Ross – Yea, Berry – Yea, Zimmerman – Yea. Motion carried 4-0.

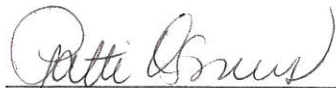
- v) Trust Finance & Naming Policy – P. Zimmerman  
The draft Sponsorship & Naming Policy was reviewed and edits were suggested. The edited version will be brought to the March 15, 2019 meeting for approval.

3. Public Comment on Agenda Items  
None

4. Directions to Staff / Team  
None

5. Adjourn  
Ross motioned to adjourn and Zimmerman seconded.  
Beckstrom – Yea, Ross – Yea, Berry – Yea, Teubner – Yea. Motion carried 4-0.  
Meeting adjourned at 5:10 p.m.

  
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JAMES BECKSTROM, CHAIR  
STILLWATER BLOCK 34 TRUST

  
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PATTI OSMUS  
TRUST SECRETARY