



Stillwater Municipal Building
723 S. Lewis
Stillwater, Oklahoma
stillwater.org

BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1
REGULAR MEETING AGENDA

JUNE 1, 2017
5:15 p.m.
Room 2073

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Board members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Board will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. May 4, 2017 regular meeting minutes
- b. Approve the following grant requests:
 - i) Request from Keith Disney/B & C Office Supply, 113 W. 9th, for \$500 for radio and TV ads to promote summer giveaway. M17-20
 - ii) Request from Drew Beverage/ProValue.Net, 801 S. Main, #1, for \$500 for radio and TV ads to promote summer giveaway. M17-21
 - iii) Request from Adam Sisco/Louie's, 720 S. Main, for \$500 for radio and TV ads to promote summer giveaway. M17-22
 - iv) Request from Mary Cronquist/Reeser's Eyewear, 103 W. 7th, for \$500 for radio and TV ads to promote summer giveaway. M17-23
 - v) Request from Garth Williams/Discount Tires, 601 S. Main, for \$500 for radio and TV ads to promote summer giveaway. M17-24
 - vi) Request from Daniel Devers/Geekabytes, 918 S. Main, for \$500 for radio and TV ads to promote summer giveaway. M17-25
 - vii) Request from Lee Stice/Main Street Noodles, 622 S. Main, for \$500 for radio and TV ads to promote summer giveaway. M17-26
 - viii) Request from James Johnston/Kelly Lyda/Aspen Coffee, 111 W. 7th, for \$854 for a new outdoor building sign. F17-20
 - ix) Request from Bryson Baker/Everyman, 713 S. Main, for \$2,500 to add deck/seating area to increase curb appeal F17-19 (Tabled from May 4, 2017 meeting)

1. ITEMS REMOVED FROM CONSENT DOCKET

2. GENERAL ORDERS

The Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Consider request to fund inflatables previously scheduled for Block 34 children's area of Friday Food Trucks & Tunes; \$310 per event x 4 events for a total expenditure of \$1240
- b. Consider request to fund Richelle Sigrist to open for Aaron Woods band on Wednesday, July 19th, from 5-6pm, \$400 at 9th and Main (Chris Salmon Plaza) for Crazy Days
- c. Consider payment to Visit Stillwater for 1/3 of advertisement in Oklahoma Today for advertising for Crazy Days, \$500
- d. Consider co-sponsoring with Chamber of Commerce and Visit Stillwater the cost of a billboard promoting downtown businesses at \$325 per month x 12 months
- e. Consider proposal for a closed circuit TV monitor system to promote downtown businesses in local restaurants
- f. Discussion and possible action to reconsider action taken at May 4, 2017 meeting regarding Friday, Food Trucks & Tunes location and financial support
 - i) If motion to reconsider passes, Board may take action regarding Friday, Food Trucks & Tunes location and financial support
- g. Discussion on format and agenda of next members meeting scheduled for June 8, 2017
 - i) Presentation by Dan Batchelor of the Center for Economic Development Law
 - ii) Discussion of use of residual funds after the Business Improvement District #1 expires
 - iii) Other items

5. COMMITTEE REPORTS

No action will be taken on items listed under Committee / Staff Reports

- a. Finance Committee – Susie Presley
 - i. Financial report
- b. Investor Relations Committee – Kent Kinzie
- c. Member Services Committee – Steve Green
- d. Marketing & Advertising – Jill Hunt
- e. Customer Relations & Special Events Committee – Robyn Davies
- f. Report from staff
 - i. Last merchants meeting

3. REPORTS FROM OFFICERS

Announcements and remarks about matters of general interest may be made by Board members, BID Coordinator or the City Attorney at this time. No action will be taken.

4. ADJOURN

NOTE: *The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.*

On 05.31.17 @ 4:20, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.

