



**SPECIAL MEETING AGENDA
BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1
ADVISORY BOARD**

**Stillwater Municipal Building
723 S. Lewis Street
Room 2073
Stillwater, OK**

Stillwater.org

**Minutes
March 31, 2016
4 p.m.**

Board Members Present: Ben Douglas (4:30), Jill Hunt, Robert Sitton Jr., Marsha Forbes, Robyn Davies, Steve Green, Jim McCollom (4:45) Kyle Gibbs (5:30), Susie Presley, Kent Kinzie

Board Members Absent:

Staff Present: ED Director Angela McLaughlin, Marketing Director Sherry Fletcher, Development Services Director Paula Dennison

Guests:

1. CALL MEETING TO ORDER

Vice Chairman Steve Green called the meeting to order at 4:11 pm

**2. BID BOARD DISCUSSION ON THE BUSINESS IMPROVEMENT DISTRICT #1 RENEWAL PLAN.
BOARD MAY DIRECT STAFF TO BRING BACK ITEMS OF BUSINESS FOR FUTURE BID MEETINGS**

- John Dorman BID Process

Was not present

-Paula Dennison Planning Commission/Overlay District

Discussed the special overlay district and possible areas which may need to be reviewed, recommended forming a small committee to review guidelines.

-Sherry Fletcher Marketing BID Renewal

Discussed renewal communication and marketing plan

-Angela McLaughlin Review Incentives

Suggested board reviews all incentives and be prepared to form small committees at next board meeting.

5. ADJOURN.

MOTION BY B.DOUGLAS TO ADJOURN THE MARCH 31, 2016 SPECIAL MEETING OF THE BUSINESS IMPROVEMENT DISTRICT #1 ADVISORY BOARD, SECOND BY R.SITTON JR ROLL CALL VOTE: YEA HUNT, SITTON, FORBES, DOUGLAS, GREEN, DAVIES, MCCOLLOM, GIBBS, PRESELY, KINZIE THE MOTION CARRIED WITH 10 YEA VOTES, 0 NAY VOTES.

The meeting adjourned at 5:56 pm

Kyle Gibbs, CHAIR

DATE