



Stillwater Municipal Building
723 S. Lewis
Stillwater, Oklahoma
stillwater.org

BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1

REGULAR MEETING AGENDA

FEBRUARY 4, 2016

5:15 p.m.

Room 2073

1. CALL MEETING TO ORDER
2. APPROVAL OF MINUTES
 - a. Approve October 1, 2015 BID Board meeting minutes
 - b. Approve corrected December 10, 2015 BID Board meeting minutes
 - c. Approve January 7, 2016 BID Board meeting minutes
3. GENERAL ORDERS

The Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

 - a. Exterior Grant Program
 - i. Douglas Fort/Fort Environmental Labs, 515 S. Duncan Street, is requesting \$2500 to improve the appearance of a very dated exterior lab front. F16-11
 - b. Media Grant Program
 - ii. Rex Brown/Downtown Marketplace, 706 S. Main, is requesting \$225 to advertise in the Greek life recruitment booklet. M16-10
 - c. Janna Boyer, RMCF Exterior grant (approved in last fiscal year) is requesting the board approve payment of grant.
 - d. Review current grant program guidelines, discuss and make changes (if necessary) for 2016.
 - e. Landscaping: review estimates and placement of statue; discuss options for Chris Salmon Plaza, bike racks (Iron Monk & Granny's Kitchen) benches.
4. COMMITTEE REPORTS

No action will be taken on items listed under Committee Reports

- a. Finance Committee – Susie Presley
 - (1) January 2015 financial report
- b. Investor Relations Committee – Kent Kinzie
 - (1) New Businesses
 - (2) Indulge Salon/Next Level Gym Spa ribbon cutting
- c. Member Services Committee – Steve Green
 - (1) Parking: steering committee, handicap or disabled parking issues
- d. Marketing & Advertising – Jill Hunt
 - (1) Chamber Map Advertising
- e. Customer Relations & Special Events Committee – Robyn Davies
 - (1) Downtown merchant group Facebook page
 - (2) Valentine’s Day
 - (3) Mom’s Weekend

5. REPORTS FROM OFFICERS

Announcements and remarks about matters of general interest may be made by Board members, BID Coordinator, or the City Attorney at this time. No action will be taken.

6. ADJOURN

NOTE: The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager’s office at least 48 hours prior to the meeting by calling 405.742.8209.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.