



Stillwater Municipal Building
723 S. Lewis
Stillwater, Oklahoma
stillwater.org

**BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1
REGULAR MEETING AGENDA**

**DECEMBER 8, 2016
5:15 p.m.
Room 2073**

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Board members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Board will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. November 3, 2016 regular meeting minutes
- b. 2017 schedule of meetings
- c. Approve the following media grant requests:
 - i) Request from Oklahoma Harvest/Collett Campbell, 1020 S. Main Street, for \$250 for holiday season advertising on TV31 and radio (M17-10)
 - ii) Request from Kindermusik/Judy Mitchell, 112 E. 8th Avenue, for \$250 for holiday season advertising on TV31 and radio (M17-11)
 - iii) Request from Sears/Troy Faulkner, 1001 S. Main Street, for \$300 for holiday season advertising on TV31 and radio (M17-12).

3. ITEMS REMOVED FROM CONSENT DOCKET

4. GENERAL ORDERS

The Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Review of November 15, 2016 semi-annual members meeting
- b. Review of revised façade and media grant applications
- c. 2017 budget
- d. Review of Fall Advertising Campaign
- e. Consider Spring Advertising Campaign

- f. Discussion regarding the placement of the girl with watering can statue
- g. Discussion regarding downtown entrance archway
- h. Discussion regarding placement of a plaque honoring former Downtown Stillwater organization
- i. Discussion of use of commemorative bricks
- j. Discussion of placement of a bike rack near 1907 Meat Company
- k. Discussion of updating the BID #1 logo
- l. Discussion of BID #1 webpage direction

5. COMMITTEE REPORTS

No action will be taken on items listed under Committee Reports

- a. Finance Committee – Susie Presley
 - i. August 2016 financial report
 - ii. September 2016 financial report
- b. Investor Relations Committee – Kent Kinzie
- c. Member Services Committee – Steve Green
- d. Marketing & Advertising – Jill Hunt
- e. Customer Relations & Special Events Committee – Robyn Davies
- f. Report from last merchants meeting – Melissa Reames

5. REPORTS FROM OFFICERS

Announcements and remarks about matters of general interest may be made by Board members, BID Coordinator or the City Attorney at this time. No action will be taken.

6. ADJOURN

NOTE: The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On 12.06.14 @ 3:50, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.

