



Stillwater Municipal Building
723 S. Lewis
Stillwater, Oklahoma
stillwater.org

BUSINESS IMPROVEMENT & SPECIAL SERVICES DISTRICT #1
REGULAR MEETING AGENDA

OCTOBER 6, 2016
5:15 p.m.
Room 2073

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Board members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Board will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. August 4, 2016 Regular Meeting Minutes
- b. Request from Bill Hinton/Russ Teubner, property owner, 214 W. 10th Avenue for \$1,365.20 to paint and repair exterior of the whole building (F17-05)
- c. Request from Orlando Briscoe, residential grant, 1012 S. Lewis, for \$1,190 to scrape and paint exterior of house (F17-06)
- d. Request from Cindy Johnston, 111 W. 7th (Aspen building), for \$460 to prep & paint east exterior wall of building (F17-07)
- e. Request from Stilly Arts/Neha Gupta, 1207 S. Main, for \$500 for Facebook, Google, and print media advertising (M17-03)
- f. Request from Rose McKeown, 811 S. Main, for \$375 for scraping and painting second story windows (F17-08)
- g. Request from Ryan Sheller, Aggie Development, 701 S. Main, for \$5000 for sign replacement at Brooklyns (F17-09)
- h. Request from Ed & Mona Smith, SE&M Monogramming, 906 S. Main, for \$250 for advertising on Tv31 (M17-04)
- i. Request from Chad Bayen, Central Drug, 722 S. Main, for \$500 for advertising on Tv31 (M17-05)
- j. Request from Stacia Smith, Formal Fantasy, 121 E. 9th, for \$500 for advertising on Tv31 (M17-06)
- k. Request from Randy Deal, Harrison Electric, 914 S. Main, for \$500 for advertising on Tv31 (M17-07)

- l. Request from Joe Merrifield, Merrifield Office Supply, 616 S. Main, \$500 for advertising on Tv31 (M17-08)
 - m. Request from Mindy Murray, Murray Agency, 115 E. 8th , \$500 for radio advertising (M17-09)
3. ITEMS REMOVED FROM CONSENT DOCKET
4. GENERAL ORDERS
- The Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.***
- a. Presentation of proposed Fall Marketing & Communication Plan and possible action to adopt plan
 - b. Website & social media update
 - c. Discussion regarding redesign of downtown logo
 - d. Consider final draft of special overlay changes for BID renewal
 - e. Consider BID #1 financial participation in purchasing Halloween Fest candy for merchants
 - f. Consider BID #1 financial participation in holiday lighting and decoration of Main Street
 - g. Bid coordinator position ad hoc committee report
 - h. Discussion on format and topics for semi-annual members meeting on November 15, 2016
5. COMMITTEE REPORTS
- No action will be taken on items listed under Committee Reports***
- a. Finance Committee – Susie Presley
 - i. August 2016 financial report
 - ii. September 2016 financial report
 - b. Investor Relations Committee – Kent Kinzie
 - c. Member Services Committee – Steve Green
 - d. Marketing & Advertising – Jill Hunt
 - e. Customer Relations & Special Events Committee – Robyn Davies
 - f. Report from last merchants meeting
6. REPORTS FROM OFFICERS
- Announcements and remarks about matters of general interest may be made by Board members, BID Coordinator or the City Attorney at this time. No action will be taken.***
7. ADJOURN

NOTE: The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On 10.03.16 @ 4:00, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.

